

In the Chair: Rob Severn (RS)/Dave Fernley for first part of the meeting
Chief Officer: Nick Hunter (NH)
Secretary: Alison Ellis (AE)
Treasurer: Gordon Heeley (GH)
Services officer: Mike Jones (MJ)

Members:

Rebecca Butterworth (RB), Linda Ferguson (LF), Dave Fernley (DF), Shazma Khira (SK), Emma Marsden (EM), Raj Morjaria (RM), Nishant Patel (NP), Vijay Pujara (VP),

Attended

- Rebecca Dickenson, Community Pharmacy Clinical Lead, Nottingham & Nottinghamshire ICB
- Dr Dave Briggs, Medical Director, Nottingham and Nottinghamshire ICB
- Kirsten Atkinson, Priest & Co
- Lindsey Fairbrother, CPE Regional Representative (via Teams)
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Apologies received

- Dr Stephen Shortt, Deputy Medical Director, Nottingham and Nottinghamshire ICB
- Douglas Ssekyanzi, Clinical Advisor, East Midlands Primary Care Team
- Dhiren Raval, LPC member
- Linda Ferguson, LPC member
- David Evans, LPC member

Welcome and introductions

- New member – Shazma Khira, Boots Pharmacy, Riverside Retail Park Vantage Pharmacy
- Emma Marsden, Well Pharmacy, Worksop returned from maternity leave

Welcome and introductions were given at the start of the meeting.

CPE UPDATE

Lindsey Fairbrother, CPE Regional Representative

- Update from last CPE meeting – Attachment A

Contract / funding for 2025/26

CPE are not calling it negotiations – wording in the regulations is “consultation”.

Civil servants are the same even though the government has changed so still have the relationship and background knowledge.

Hoping that will have something to report in the next few weeks.

Members asked what was the level of confidence in a favourable outcome? - Politically Wes Streeting and Stephen Kinnock have said that they are aware of the funding problems. Will be some uplift but not sure how much and if enough.

MP lobbying - really good re MPs asking parliamentary questions at the moment.

GP's have had contract imposed – possibility that this could happen again to pharmacy.

Pharmacy First

Advertising for PF – CPE were not consulted on before DHSC / NHSE sent out the adverts even though asked to be involved.

Lindsey will ask Alastair what has been said / asked re the advertising again.

Asking Alastair what support is being given for contractors re BP and contraception being added into PF and targets etc.

Hub and spoke visit helped see how things could work in the future.

NH speaks to CPE staff on a weekly basis – doesn't use the service database at the moment as not talking about new services. Mainly pushing BP, Contraception and PF and using pharmacy.

Update on TAPR actions

Held one forum of chairs so far– will review and see how it is working and future discussions.

Regional meeting with CPE on 29th January 2025 being held at the CPN office.

Need to change the constitution because changes to membership are taking place so will be information being sent out as both CPE and LPCs will need to change and hold contractor meetings.

2 x Observers been selected to attend the CPE meetings and local LPCs are invited to the CPE meetings when held in their region.

Self-assessment and skills matrix will be sent out soon.

1 - GOVERNANCE

- Acceptance of the minutes from 20th November 2024 - **Attachment 1A**

Minutes were accepted as a true and accurate record of the meeting held on 20th November 2024. Signed by Rob Severn.

- Action points from 20th November 2024 (Action tracker) – **Attachment 1B**

All actions were in progress or separately on the agenda.

- Declarations 2024/25

RM completed at the meeting, so all members have now completed governance documents including the new members.

- Governance sub-committee update – new members

NP asked for more information on what is involved in being on the committee and will then consider in the future.

It was suggested that it be a CCA member to so that all sectors are represented in the sub-committee.

RB said that she will cover for the interim and then when SK has settled into the role of committee member, she will take on. Proposed by NP and seconded by VP and all were in agreement.

- Market entry

- **New contract applications -routine**

None received

- **New contract applications - excepted**

2.1.1 - Application for no significant change relocation

By: Ascent (Wollaton) Ltd

From: 158 Russell Drive, Wollaton, Nottingham

To: Unit 1 Wollaton Shopping Centre, 110 Trowell Road, Wollaton, NG8 2DH

Closing date was 06.01.25 and received responses - **2nd response by 21st Jan 2025**

The responses received do not make any changes to the response LPC originally sent.

Response: acknowledge the responses and have no further comments.

- Contract applications received from other areas

- Litigation

SHA/26375 – Application for inclusion in the pharmaceutical list offering unforeseen benefits

By: LP SD Five Ltd

At: Derby Road, Sandiacre, NG10 5HZ (best estimate)

Response sent 04.01.25 – **2nd response due 19.01.25**

Applicant is arguing greater choice and access – we maintain that there is adequate pharmacy provision. Surgery covers a large area and patients travel from different suburbs where there are adequate pharmacy services.

Action: no further comments

- All contract decisions and amendments are in separate document - **Attachment 1D**

Noted the two closures since November 2024.

- PCA Decisions Archive - NHS Resolution – NH to update

Includes breaches for BH not opening but most of these are not correct by NHSE and contractors appealing Post Payment Verification is also included in this process.

2 - FINANCES

- November / December 2024 accounts – **Attachment 2A, 2B, 2C, 2D**

GH presented the committee with the recent monthly account activity for November & December 2024, members noted and agreed the accounts.

- Budget vs actual spend 2024/25 – **spreadsheet shared by GH at meeting**

- Budget proposal 2025/26

This will be completed by the finance committee before the next meeting in March 2025.

- Prescriptions dispensed data for September and October 2024 – **Attachment 2E and 2F**

For information

3 - COMMUNICATIONS

Kirsten Atkinson, Communications / Marketing Consultant, Priest & Co

- Communications plan – **Attachment 3A**

- Pharmacy First 1 year on event – 2nd March 2025

Joint meeting with CP Derbyshire on 20/01/25 to go through details of the meeting and venue etc.

- Digital training for contractors

Decided that this was not the best way to do this and will provide other information created by ourselves and offer support when needed because not all pharmacies would benefit from the training.

- Love your pharmacy campaign –

1st edition - **Attachment 3B**

2nd edition – **Attachment 3C**

For information.

CCA figures are showing 10% uplift from month before.

Hopefully more contractors will hit thresholds – if only six more do then pays for the marketing campaign.

Action: Document the referrals, figures from the data and document the marketing / PR that focused and see if this is making a difference.

➤ NPA media opportunities

BBC Midlands have been in contact asking for suggestions of who would be happy to be involved – given a few suggestions and waiting to see who is selected.

4 - SERVICES

Mike Jones, Service Implementation Lead

➤ Services update

▪ Pharmacy First

Discussion on how things went over Christmas.

One of the main things that Mike highlights when presenting is the inclusion / exclusion document as helps with the number of bounced back referrals.

Signposting is part of care-navigation which has been built into the GP process for many years and so hard to change as completely opposite to referrals.

BH direction – need to focus on what services were utilised. Also need to look at whether should open longer on BH to cover for GPs being closed and NHS 111 referrals.

November – only 83 out of 216 met threshold.

Only 39% met threshold for November and thresholds increase for January, February and March!

Ask for feedback from contractors what they are focusing on and insights into why the numbers are low at the moment – is it to do with concentrating on Flu / Covid???

Action: Newsletter article highlighting that patients can access through NHS 111 online and NHS app

▪ Contraception Service

Sent out the letters to pharmacies explaining the service and importance of signing up now as will be linked to the PF service from April 2025 and moved from 75 signed up to 111 – thanked the LPC for allowing to send throughout via post re postage and work expense.

Still have more to do especially on initiation as very low nationally as well as locally.

Link to the EHC service and other sexual health services would be the ideal situation – MJ has been talking with Matt Osbourne, Public Health Nottinghamshire County Council around future service as they have just gone through a major change and wishing to link to existing pharmacy services available too on the new sexual health website.

▪ Flu / covid vaccinations

Not many pharmacies have vaccines left but Sequiris have said that they have supply available – not sure of the costs etc.

➤ Public health services

▪ County substance misuse service – CGL update?

AE has been in contact with CGL and they have an update on the contract and fees – ask them to come to the meeting in March 2025.

Action: AE to ask Rachel Nicolls, CGL, to attend the March 2025 committee meeting

- Nottinghamshire County EHC service

Out for tender – although a closing date is detailed there will be ongoing opportunities for pharmacies to register.

Members thanked BB for all the work that she has put into this.

Needs to be sent through to contractors

- County Smoking Service – ABL health update?

AE has been in contact with Elizabeth Woodworth from ABL as there is now a generic varenciene so ask if can update the smoking service using to use in the PGD. Waiting for response.

- City Substance Misuse service

Nothing to update.

- City EHC service

Nothing to update.

- Integrated Neighbourhood working

Nothing to update this month.

5 - OFFICER REPORTS

- Chair – Attachment 5A

PCN engagement lead

Community Pharmacy have taken on the funding and role via MOU and Taseta Severn, Rowlands Warsop is taking on the role of PCN Engagement Lead for Mid Notts with support from RS.

- Chief Officer – Attachment 5B

HubRx visit follow-up

Visit was really useful to see how hub and spoke might work when the legislation changes and permits across different legal entities.

Nomination issues

GPhC have guidance around nominations now so will be able to refer to when we get allegations being made.

6 - OTHER INFORMATION / MEETINGS

- NHS England / Nottingham and Nottinghamshire ICB

- Midlands Regional Pharmacy First Oversight Group
- Integrated Care System / Primary Care contract team
- East Midlands Primary Care Team meeting
- LPC, LDC and LOC meeting with Dr Kelvin Lim

- Public Health

- LPC / LMC joint Public Health meeting – these are no longer happening.
- PNAs update – pharmacy questionnaires circulated.

➤ Community Pharmacy England

- LPC Self-Evaluation – waiting publication.
- CPE newsletters received (link to CPE website) - [Newsletter archive - Community Pharmacy England \(cpe.org.uk\)](#)

CPE events

Negotiating

- Wednesday 22nd January 2025, 10:30am- 3:30pm: in-person at our office in London half-day session, aimed at LPC employees involved in day-to-day negotiations
LF attending
- Or
- Tuesday 11th Feb 2025, 7pm – 9:30pm: virtual, 2.5-hour session, aimed at LPC members and chairs, although may be of interest to members of the LPC team

Member briefings

- 8th January 2025 (Leeds)
- Tuesday 4th March 2025 9:30am – 1pm – virtual

➤ Healthwatch

- Newsletter January 2025 – [Attachment 6A](#)

➤ Workforce

- Pharmacy Workforce Faculty
- Change to cross sector placements – [Attachment 6B](#)

➤ CP Midlands – next meeting 29th January 2025 @ CP Notts office

➤ CCA

- CCA Matters - [Attachment 6D and 6E](#)

7 – SPONSOR

Annette Chalack, Stirling Anglian Pharmaceuticals

OPEN MEETING

Dr Dave Briggs, Medical Director, Nottingham and Nottinghamshire ICB

Quarter 4 – hard month to land anything financial but will feedback.

Importance of transformation:

- Frailty and long-term conditions

Want pharmacy to be involved in the neighbourhoods. Will share plans for the neighbourhoods when able – will have a place around the table re planning. Could be opportunity for future IP work.

National ? model – Dave Briggs has written to express that community pharmacy should be involved.

Poly Pharmacy review – using Medicines Optimisation Strategy which includes community pharmacy

- This could be done with a change to contracting pharmaceutical services.
- Maybe have some pilot sites – new model of working – LPC to help choose areas and pharmacies.

How do 'we' personalise care - only acute care. Need to have a consistent approach and have community pharmacy input.

Outpatients - need to reduce follow ups so have capacity for new referrals.

27/01/25 – will share transformation plans.

Members reported that pharmacies are seeing less requests for end-of-life medication packs.

End of Life service in Notts is a stock holding service and is being reviewed at present – Dave Briggs asked if this could be included as part of the Pharmacy First Service.

Long term condition management – are we going to lead or follow – Dave prefers to lead and develop.

56-64 year old mortality rate regarding CVD is coming down – helped by the Community Pharmacy

Hypertension service – this should be a good news story and will work with Dave for an article in the newsletter and on social media.

Dave asked what 3 things would community pharmacy wish him to pass onto others higher up including Clare Fuller, Director of NHS Primary Care nationally.

- IT / Info sharing problems – wish to look at this prior to having a problem.
- Work on local and then push up nationally rather than the other way round
- INW sites – not involved community pharmacy – Dave said this can be changed immediately
- CP being able to refer onto right specialists / not aware of services in the area.

Need to think through media campaigns and target where needed.

- Public awareness
- Organisation awareness

Action: newsletter / social media post re mortality rates declining helped by hypertension service – work with Dave Briggs

Action: Dave Briggs will share draft neighbourhood plans

Action: LPC will look at where pharmacy / LPC can get involved in the neighbourhood plans

Rebecca Dickenson, CPCL, Nottingham and Nottinghamshire ICB
Pharmacy First

There was previously always one person with Pharmacy First on their role / portfolio – transformation managers have now been tasked with this.

Modern GP's – includes triaging but not doing.

Things that Rebecca has noted from conversations

- Contractors are unaware that they can refer
- Communication problems between contractor and staff
- Refuse to check emails
- Problem with cap of 10 NHS.net emails per pharmacy – if staff leave then cannot take off the total email number
- Press articles lined up with local pharmacies.
Suggested Harts in Hucknall – MJ will send details
Emma Marsden, Well in Bassetlaw – send details to Rebecca

➤ **Pathfinder**

Cleo is now in place
Evans @ East Leake – working with Cegidem
Thamid, using Titan now – moving from Positive Solutions
Applegate – delayed due to relocation
Project manager – starts 20/01/25.

➤ **DPP**

Lost workforce faculty leads and now being pushed to Rebecca.

➤ **Heat mapping**

Working on collecting soft intelligence and information from contractors. LPC and ICB to work together.
Conflict with PNA already.

8 - STRATEGY

LPC Committee discussion on

- Leadership for Community Pharmacy – who/what/how - request from Dave Briggs
Deliver national services – continue to drive contractor income – then may start on other work
Need to sell the change as value in other places.

- 14 Integrated Neighbourhood working hubs (Health hubs) – CPN are being invited to be involved in these.

Purpose is to bring together different groups that can offer help – patient facing.

Mapping of hubs in Nottinghamshire and pharmacies in locality.

Claire Fuller wrote a paper re bringing organisations together – patient to see the right person.

➤ **Oversight group**

Implementing toolkit:

- Mapped all stakeholders in the area
3 have health hubs – invite stakeholders and public
City East, South Notts and ??
Community Pharmacy not been involved – opportunity to improve knowledge.
Each neighbourhood / hub will have a communications lead
- Need to send through articles / social media
- About relationships in the neighbourhood
11 areas out of 14 have an integrated neighbourhood

Mike is attending City East planning meeting.

Action: Ask for more information on the Health Hubs and then see how the LPC could be involved

▪ **MP engagement**

Michelle Walsh, - organise a visit in Sherwood Forest constituency

Strategy 2024 – Attachment 8A

Any other business

Nothing raised

Next Community Pharmacy Nottinghamshire meeting

Future meetings

There is a Forum of Chairs meeting planned for the same date as May meeting – agreed to move the date a week earlier to 14th May 2025.

19th March 2025	9.30am – 5pm	LPC office
21st May 2025 14th May 2025	9.30am – 5pm	LPC office
16th July 2025	9.30am – 5pm	LPC office
17th September 2025	9.30am – 5pm	LPC office
19th November 2025	9.30am – 5pm	LPC office

Minutes agreed as true and accurate record of the LPC meeting held on Wednesday 15th January 2025

Signed: _____

Date

19/3/25

Rob Severn, Chair, Nottinghamshire LPC

