

Pharmacist implementation checklist: Pharmacy First service

This checklist provides suggested actions that pharmacists need to undertake to prepare to provide the Pharmacy First service. Further information on the service and resources can be found at cpe.org.uk/pharmacyfirst.

	Activity	By when?	Completed
1.	Read the service specification, clinical pathways, Patient Group Directions and protocol as well as the FAQs on the Community Pharmacy England website (cpe.org.uk/pharmacyfirst) so that you understand the service requirements.		
2.	Ensure you have signed up to the PGDs and protocol before providing the service. An authorisation sheet to cover all the PGDs and protocol should be published by NHS England shortly.		
3.	If you didn't watch the live webinars, watch the two on-demand versions of the Community Pharmacy England webinars on the Pharmacy First service.		
4.	If you have not already done so, sign up to your Local Pharmaceutical Committee (LPC) newsletter so you are made aware of any local training events on the service and check their website to see if they have already published details on these.		
5.	Review the CPPE Pharmacy First self-assessment framework (which was developed with NHS England) to assess your knowledge in relation to the service and to		

	identify any gaps in your knowledge, which needs to be filled before providing the service.		
6.	Review the training resources detailed on the CPPE Pharmacy First page to see if any of these would help you to prepare to provide the service. If so, start work on completing this training.		
7.	Read the standard operating procedure for the service at the pharmacies you work at.		
8.	Ensure you know how to use and have log-in details for the NHS-assured Pharmacy First IT system that will be used at the pharmacies you work in.		