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Community
Pharmacy

Nottinghamshire

Your Local Pharmaceutical Committee



1	<p style="text-align: center;">THE 153RD MEETING OF THE COMMITTEE WAS HELD AT THE LPC OFFICE ON WEDNESDAY 17TH MAY 2023 AT 10.30AM</p> <p>In the Chair: Rob Severn (RS) Chief Officer: Nick Hunter (NH) Secretary: Alison Ellis (AE) Treasurer: Gordon Heeley (GH) Services officer: Mike Jones (MJ) - apologies</p> <p><u>Members:</u> Raza Ali (RA), Rebecca Butterworth (RB), Bethan Chamberlain (BC), Linda Ferguson (LF), Dave Fernley (DF), Vijay Pujara (VP), Dhiren Raval (DR), Jon Such (JONS), James Sutcliffe (JS)</p> <p>1.1 Attended:</p> <ul style="list-style-type: none">• Liam Stapleton, Nottinghamshire LPC Training Academy (Zoom)• Charlotte Harding, CGL• Rebecca Dickenson, Community Pharmacy Clinical Lead, Nottingham and Nottinghamshire ICB• Kate Dawson, Placement Project Manager, School of Pharmacy, University of Nottingham <p>1.2 Apologies for absence</p> <ul style="list-style-type: none">• Luke Clarkson, NHSE Midlands• Randeep Tak, LPC member• Kirsten Howells, Priest & Co• Lindsey Fairbrother, PSNC Regional Representative <p>Reminder to members that apologies need to be given in a timely manner.</p> <p>1.3 Acceptance of the minutes from 22nd March 2023 - Attachment 1A Minutes were agreed as a true and accurate record of the meeting held on 22nd March 2023 after the following amendments were made.</p> <ul style="list-style-type: none">- Section 3.2 there was an additional letter <u>t</u> in the response sentence.- Section 7 – ICB update – include in minutes that we are not aware of the date of next meeting.- Section 7 – Workforce – 2nd sentence should read <u>same</u> principle. <p>1.4 Action points from 22nd March 2023 not on the agenda Under the agenda items</p> <p>1.5 Declarations of Interest for any item on the agenda</p>
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Liam Stapleton, Nottinghamshire LPC Training Academy – in person

- **What next for Nottinghamshire LPC – Learn, plan, and implement**

How we learn from current committee and plan to improve working for next committee so to be more effective for our contractors.

Looked at successes over the last 5 years (flip chart post it notes) – created doc for July meeting.

Learning from the last 5 years to pass onto the new committee:

- Strategic reflection sessions
- Team building / personal relationships
- Core principles
- More support for implementation
- Focus on areas of best return
- Reflection / Reassessment, being agile
- Review of “performance” / Impact
- Transparency and honesty – inclusive

New committee advice

- Don't say YES to everything – document the reasons why
- Be brave
- Think about contractor as starting point
- Trust each other to do the work
- Clear 5-year plan / vision
- Don't be afraid to be vulnerable and check on each other's wellbeing

Post it notes will be typed up to be used at the 1st meeting of the new committee on 26th July 2023

2

Governance Items

2.1 Declarations - new from July 2023

2.2 Feedback from Governance committee

One member of committee has missed 3 meetings – only attended 1 meeting this year – NH reported that the member is aware. If on the new committee then will be highlighted.

2.3 AGM 2023

September LPC meeting? Discuss the format of the AGM at the July 2023 LPC meeting with the new committee members.

2.4 Governance committee to review contractor list regarding change of ownership

This needs to be one of the first items for the new committee and governance subgroup to review in July / September 2023.

Action: AE to send through contractor list to Governance Committee to review numbers for committee make up and changes of ownership in September when all changes of ownership should have gone through.

3

NHS Contract Matters

3.1 New contracts-Routine

Nothing received

3.2 New contracts - accepted

Nothing received

Contract applications received from other areas

3.3 Litigation

Nothing received

3.4 Decisions

3.4.1 Change of ownership

From: Jaysons Pharmacy

To: Jaysons Pharmacy Ltd

At: 97 Arleston Drive, Wollaton, NG8 2GB

Approved

3.4.2 Change of ownership

From: Hawtonville Pharmacy

To: Holden Chemist Express

At: 77 Eaton Avenue, Newark, Nottinghamshire, NG24

Approved – changed 29.04.23

3.4.3 Change of ownership

From: Lloyds Pharmacy

To: NH Pharm Ltd

At: 441 Beechdale Road, Aspley, Nottingham, NG8 3LF

Approved

3.4.4 Change of ownership

From: Lloyds Pharmacy

To: Ascent Healthcare Ltd t/a Torkard Hill Pharmacy

At: Farleys Lane, Hucknall, Nottingham, NG15 6DY

Approved – changed 03.04.23

3.4.5 Change of ownership

From: G S Mann Chemist T/A Manns Pharmacy

To: Cinderhill Pharmacy Ltd

At: 13 Portland Road, Hucknall, NG15 7SL

Approved

3.5 Responses received

3.5.1 Application in respect of distance selling pharmacy

By: Online Delivery Chemist Ltd

At: Unit 6A, Ransom Hall, Ransom Wood Business Park, Southwell Road West, Mansfield, NG21 0HJ

3.5.2 Application in respect of a no significant change relocation

By: Jhoots Healthcare Ltd

From: 103 – 105 Hartley Road, Radford, NG7 3AQ

To: 194 Alfreton Road, Radford, NG7 3PE

3.5.3 Application in respect of consolidation
By: PCT Healthcare T/A Peak Pharmacy
Staying – 40 Rosemary Street, Mansfield, NG18 1QL
Closing – 93 Westgate, Mansfield, NG18 1RT

Waiting on decisions

3.6 Amendments to the list

3.6.1 Pharmacy Closure

By: Lloyds Pharmacy
At: Sainsburys, Sir Robinson Way, Arnold, NG5 6BN
Closed 18.04.23

3.6.2 Pharmacy Closure

By: Lloyds Pharmacy
At: Sainsburys, Nottingham Road, Mansfield, NG18 1BW
Closed 18.04.23

Members asked if we could have a list of the Lloyds pharmacies that are closing – ask NHSE to provide a list.

Rebecca Dickenson (RD), Community Pharmacy Clinical Lead, Nottinghamshire ICB

- Delivery plan for primary care access

Common condition service.

Funding for the extended care service till March 2024 and keeping the service running – not sure whether will then transfer across to ICB.

NHS111 CPCS

Call handlers are saying to patients that pharmacy can provide the antibiotics – patient then ringing the pharmacy – receiving no referrals for service.

- Smoking and maternity pilot

Can recruit own patients rather than have referrals.

Eligible for patients wanting to conceive and 1 year after birth. Also includes household members

Only 8 pharmacies are now on the pilot.

After 1 year need to recalibrate the monitors – check with Eleanor if pharmacy will provide or NHSE.

Action: Send a follow up email to the pilot pharmacies with updates and ask when the monitors were bought and make a list so aware of the date that need to be calibrated.

Action: Ask at the working group re calibration and ask if can buy a calibrating kit to share.

- IP pathfinder

No update yet – given the date as end of June 2023 now.

- Partners assembly meeting

RB attended on behalf of the LPC and Boots.

Committed to collaboration – positive re pharmacy.

Needed more networking time and knowing who was present.

Preventative care is the main focus – how do pharmacy get involved?

Script direction

Members raised problem with some pharmacies that are providing covid vaccine changing patient nominations.

Action: Newsletter article – remind that need to follow best practice re patient nominations and that it is patient choice. PSNC info to be sent through too.

Algorithm at NHS111 does not allow referrals if pharmacy closing within 30 mins – RD will raise with NHS111.

Open meeting

Kate Dawson, Placement Project Manager, School of Pharmacy, University of Nottingham

- Community Pharmacy Framework / Booklet to support these placements.
- Hosting student placements and sharing what this might entail.

- Looking for new placements for students – 2nd year – 192 students.
- Each university can decide what the placements look like.
- 10-week block for one day a week (Thursday) – one autumn and one spring.
- Tariff payment is only £24.51 per student per day.
- Allocated in pairs if possible.
- No specific learning outcomes they need to do – just need to do an audit (data collecting over 1 day).
- Professional manner - dress code and hand hygiene
- University will ensure that they complete a day of any online training that the pharmacy ask for them to do prior to the placement. DBS checked and will have smartcards.
- Wish them to understand the whole patient journey and all aspects of the healthcare team.
- ICBs and a number of hospitals interested.
- Matt Boyd is working hard with HEE to get the payments the same as general practice.
- 1st step to creating some consistency in the training of pharmacy students.

Action: AE to send out the information to contractors re pharmacy student placements – deadline is 26th May 2023

Charlotte Harding, CGL

- Pharmacy feedback- limited responses

Very few responses – send again and email and AE will add to newsletter.

Switch from sugared physeptone to non-sugared

Stock levels - Send through the information to AE for adding in the newsletter.

- New contracts-Supervised consumption and Needle Exchange

1st June – sending out the new contracts and the old contract ends 30th June 2023 allowing time for signing and sending back.

Fees are the same and members highlighted that these have not been reviewed / increased in 9 years – Charlotte will feedback and ask if will meet with the LPC to discuss. Explained that this may be a risk with pharmacies refusing to do the service.

- Naloxone

Need to complete a training module before being able to issue the kit.

Explaining the benefits of having the kit to users / carers then issuing the kit.

Reimbursement of the kit plus £10 fee – asking for interested pharmacies – will send through for newsletter.

Asked for a list of pharmacies that are providing the service so that other pharmacies can signpost – Charlotte will send through.

	<p>Action: newsletter article with information from Charlotte and the service info for Naloxone service</p>
<p>4</p>	<p>Finances – GH</p> <p>4.1 <u>Finances March / April 2023 – Attachment 4A, 4B</u></p> <p>March: Income usual levy £17,600 transferred £16,500 from the Project fund to cover this quarter activity Total Income £34,100</p> <p>Expenditure: £19,128 Balance £141,961</p> <p>April: Income Normal Levy £17,600 Expenditure £45,039 primarily driven by 1st half year PSNC levy of £32,152 Balance £114,522</p> <p>4.2 <u>Cashflow update</u> Cash flow at end of April approx. 6 months in reserve</p> <p>4.3 <u>Project fund account</u> An update on the Project fund will be given at the July meeting as there had been no change since the previous meeting</p> <p>4.4 <u>Statistical Data Relating to Prescriptions Dispensed in January and February 2023 – Attachment 4E and 4F</u> An update on prescription data will be given at the July meeting</p> <p>4.5 <u>End of year accounts 2022/23 -</u> The Treasurer reported the year end accounts had been submitted to Coalesco Accountants for their preparation of the Annual Finance Statement and will be presented at the July meeting</p> <p>4.6 <u>Staff appraisals</u> The Committee discussed the staff annual pay review and salary proposals put forward by the Finance sub group and were accepted.</p>
<p>5</p>	<p>Mike Jones, Services Implementation and Support Officer</p> <p>5.1 Communications update – sent through an update for members.</p> <ul style="list-style-type: none"> ➤ Communications Plan update– Attachment 5A and 5D <ul style="list-style-type: none"> - Video recording - Newsletter, LinkedIn, Twitter statistics <p>Still going up and the short videos have had lots of views so will carry on with future short clips.</p> <ul style="list-style-type: none"> ➤ MP replies – Lillian Greenwood MP reply from Neil O’Brian MP – Attachment 5B and 5C For information <p>5.2 <u>Update on Services</u></p> <ul style="list-style-type: none"> - GP-CPCS <p>UEC-CPCS</p>

	<p>There are a couple of triage and referral approaches - Depends how the emergency department system works – portal only can refer to 2 pharmacies, face to face person will be able to refer to all pharmacies but could be by PharmOutcomes or NHSmail. Ask Mike to look at this along with DMS as will be the same contacts at the hospital. Strategy plan - Are you happy with what is being done, do you have anything wish to build on for the strategy? YES</p> <ul style="list-style-type: none"> - <u>Hypertension</u> <p>January 2023 data 177 registered 111 active ABPM – 146 well below the 10% BP checks 2067 (increase of 340) - highest Can now have technicians doing the service rather than the pharmacist. NHSE have instigated Post Payment Verification (PPV) and will be following up any non-adherence to the specifications accordingly.</p> <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p>Action: Newsletter item to remind that need to do both parts of the hypertension service if signed up</p> </div> <p>Strategy plan - Are you happy with what is being done, do you have anything wish to build on for the strategy? YES</p> <ul style="list-style-type: none"> - DMS <p>No further update. Strategy plan - Are you happy with what is being done, do you have anything wish to build on for the strategy? YES</p> <ul style="list-style-type: none"> - <u>Contraception service sign up</u> <p>Mainly those that were involved in the pilot other than all the Asda Pharmacies.</p> <p>5.3 <u>Bassetlaw</u> Looking at using the funding we have left to fund a PCN pharmacist to support pharmacies with DMS. Mike is also presenting to practices re GP-CPCS.</p> <p>5.4 <u>Update on work plan to use the NHS England funding to support development / access of services</u> No further update.</p>
<p>6</p>	<p>TAPR No further update since the last meeting. Recognition of the LPC by ICB is being discussed at the moment by PSNC. LPC committee from July 2023 – 11 members.</p> <ul style="list-style-type: none"> ➤ <u>Election Process</u> <ul style="list-style-type: none"> - AIMP members x 2 places = Linda Ferguson, PCT Healthcare and David Evans, Daleacre Ltd - CCA members x 5 places - Independent members x 4 = 7 nominations. Gone out to vote and deadline is 01.06.23 <p>JS not be on the LPC from 1st July 2023 – David Evans taking on the seat. Jon was thanked for his work for the LPC over the last millennia.</p>
<p>7</p>	<p>Chief Officer / Chair reports – 7.1 <u>Chair update – Attachment 7A</u> Report circulated – any questions?</p> <ul style="list-style-type: none"> - <u>Government pledges £645m investment in community pharmacy – Attachment 7B and 7C</u>

	<p>Covers for 2 years but also includes the IT implementation for the common conditions service as well as increasing contraception and hypertension services. RS was interviewed by Heart FM about the funding. NH has also provided a Pharmacist Magazine interview and doing C&D interview tomorrow re AI and GPHC revalidation.</p> <p>7.2 Chief officer update</p> <ul style="list-style-type: none"> ➤ MCAs slides for LMC briefing 24 Apr.2023 – Attachment 7D <p>CPAF – provided contractor support with NHSE visits and trying to mitigate pharmacy fall outs.</p> <p>7.3 <u>Midlands LPCs meeting – 10.05.23 – every couple of months</u> In chairs report. There was no substantive benefit for Nottinghamshire LPC so won't be paying any further money towards the Midlands LPC group. Once regional reps have set up the 2 regional meetings then there will be no need for PSNC to attend this meeting and therefore no benefit of attending.</p> <p>7.4 <u>East Midlands Exec meeting – 23.03.23 – Attachment 7E</u> Next meeting is 29th June 2023. 1-hour teams meeting every two months – discuss joint issues. e.g. letter to NHSE regarding emails sent to contractors and MAPCOG concerns.</p> <p>7.5 <u>PODs meeting</u> Nottinghamshire ICB are the commissioner for pharmacy, dentistry, optometry for whole of East Midlands. 1st June – commissioning and contract entry move across to ICB. 1st July – staff move across from NHSE to ICB.</p>
8	<p>Integrated Care System / Primary Care Networks</p> <ul style="list-style-type: none"> ➤ ICS update – Nottinghamshire <ul style="list-style-type: none"> - Next meeting 13th July 2023 9am - Civic Centre Arnot Hill Park ➤ IPMO <ul style="list-style-type: none"> - Workforce - Quality Improvement (MDS) <p>Oral question is being asked in Parliament regarding MDS. Regulations governing now are Equality Act.</p> <ul style="list-style-type: none"> ➤ LMC/LDC/LPC/LOC meeting – not had a meeting since Stephen Shortt took over responsibility. <p>Workforce (PICS) Speaking to schools and colleges – working in pharmacy is rewarding – this is being done nationally.</p> <ul style="list-style-type: none"> ➤ Joint working <ul style="list-style-type: none"> - Joint working proposal – (Star initiative from Norfolk) – Attachment 8A - Reflections on the presentation from Kate Dawson, University of Nottingham Uni - PCN Ambassadors – and what else does the LPC need to be doing? <p>Connect PCN ambassadors with the Star project and be the person to help the newly qualified pharmacists. £24,500 to fund this. Need contractors to be involved too.</p> <ul style="list-style-type: none"> ➤ APC – newsletter Nothing received this month.

	<p>Strategy plan item - Are you happy with what is being done, do you have anything wish to build on for the strategy? YES</p>
<p>9</p>	<p>LOCAL AUTHORITY Ongoing discussions re EHC fees increase. New contract is out and still at £11.33. Let contractors know that the fee has not been increased, consider if this service is viable with the current fees – the LPC are working with the Council. It was decided that there should be a sub-group to review and negotiate fees for public health services - RB, LF, RS and NH agreed to do this.</p> <div style="border: 1px solid black; padding: 5px;"> <p>Action: review result of discussions that Rebecca is having with public health at the next LPC meeting</p> <p>Action: RB, LF, RS and NH to meet together as a subgroup re service fees review – AE to send doodle poll for dates over next few weeks.</p> </div> <p>9.1 LPC/LMC/PH meeting nothing to report</p> <p>9.2 PUBLIC HEALTH COUNTY</p> <ul style="list-style-type: none"> ➤ Nottingham and Nottinghamshire Suicide Prevention Stakeholder network (RB) ➤ Nottinghamshire County HWB – 19.04.23 Next meeting 24th March 2023 2pm @ County Hall https://www.nottinghamshire.gov.uk/care/health-and-wellbeing/health-and-wellbeing-board <p>9.3 PUBLIC HEALTH CITY</p> <ul style="list-style-type: none"> ➤ Drug and Alcohol services – tender CPU 5320 Provision of Alcohol and Drug Treatment and Recovery Services in Nottingham (due-north.com) Been awarded to Framework Association - changed the age from 18 to over 25, under 25 is treated by CGL. This will cause some problems at pharmacy and increases workload. ➤ Nottingham City HWB 29.03.23 Next meeting 31st May 2023 @ 1.30pm Loxley House Browse meetings - Health and Wellbeing Board - Nottingham City Council
<p>10</p>	<p>NHS England Area Teams Midlands</p> <ul style="list-style-type: none"> ➤ Supply issue alerts – https://www.gov.uk/drug-device-alerts ➤ B/H Fees for pharmacies (East Mids) – successfully secured fee increase by working with other LPCs ➤ <u>Smoking Cessation Transfer of Care Steering Group update - AE/RS</u> Update given under Rebecca Dickenson section. ➤ <u>Pharmacy Stakeholder Group Meeting</u> Nothing to report <p>Strategy plan item - Are you happy with what is being done, do you have anything wish to build on for the strategy?</p>

11	<p>MEMBER UPDATES</p> <p>11.1 Rebecca Butterworth meeting with PH</p> <ul style="list-style-type: none"> - PGDs - Contract Guidance including ICS Commissioning (as attached) - Service Remuneration 																					
12	<p>Information received from various sources</p> <p>If members wish to discuss any of the items below at the LPC meeting then please let the chair know</p> <p><i>Members are advised that many PSNC communications are now communicated electronically and repeated on the PSNC website. It is recommended that members regularly visit the PSNC website ‘LPC members’ area to access the latest available on www.psn.org.uk</i></p> <p>12.1 PSNC briefings / newsletters</p> <p>12.1.1 List of PSNC newsletters received since the last <i>information</i> LPC meeting – Attachment 12A Link to the PSNC webpage - https://psnc.org.uk/ - briefings found on each drop-down section of the website</p> <p>12.1.2 PSNC Pricing audit reports results August 2022 – Attachment 12B, 12C</p> <p>12.3 Plot meeting update</p> <p>12.4 CCA LPC Matters April 2023 – Attachment 12D</p> <p>12.5 LPC newsletter April 2023 - https://mailchi.mp/19d76551e63d/nottinghamshire-lpc-newsletter-april-15602825</p> <ul style="list-style-type: none"> ➤ Articles to be included in May 2023 <p>12.6 PSNC events and webinars</p> <ul style="list-style-type: none"> - LPC national meeting 18.05.23 - Pharmacy Funding, Common Conditions and the Negotiations Webinar 22.05.23 <p>All for information</p>																					
13	<p>Any other business</p> <p>Nothing raised</p>																					
14	<p>Details of future meetings</p> <table border="1" data-bbox="289 1465 1336 1759"> <tr> <td>26th July 2023*</td> <td>9.30am – 5pm</td> <td><i>LPC office</i></td> </tr> <tr> <td><i>*First meeting of new committee</i></td> <td></td> <td></td> </tr> <tr> <td>20th September 2023 ??</td> <td>9.30am – 5pm</td> <td><i>LPC office</i></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>AGM – 20th September 2023</td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>15th November 2023</td> <td>9.30am – 5pm</td> <td><i>LPC office</i></td> </tr> </table>	26th July 2023*	9.30am – 5pm	<i>LPC office</i>	<i>*First meeting of new committee</i>			20th September 2023 ??	9.30am – 5pm	<i>LPC office</i>				AGM – 20th September 2023						15th November 2023	9.30am – 5pm	<i>LPC office</i>
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Minutes agreed as true and accurate record of the LPC meeting held on Wednesday 17th May 2023

Signed: Rob Severn signed original at meeting Date 26.07.23
 Rob Severn, Chair, Nottinghamshire LPC