Secretary: Alison Ellis Suite E Cotgrave Business Hub Candleby Lane, Cotgrave, NG12 3US

Tel: 07882289083

Email:secretary@nottinghamshirelpc.co.uk http://psnc.org.uk/nottinghamshire-lpc/).





Your Local Pharmaceutical Committee

THE 152ND MEETING OF THE COMMITTEE WAS HELD AT THE LPC OFFICE ON WEDNESDAY 22ND MARCH 2023 AT 9.30AM

In the Chair: Rob Severn (RS)
Chief Officer: Nick Hunter (NH)
Secretary: Alison Ellis (AE)
Treasurer: Gordon Heeley (GH)

Services officer: Mike Jones (MJ) - apologies

Members: Rebecca Butterworth (RB), Bethan Chamberlain (BC), Dave Fernley (DF), Angela Kahendeke

(AK), Vijay Pujara (VP), Dhiren Raval (DR), Jon Such (JonS), James Sutcliffe (JS)

Observers via Zoom: Raza Ali (RA), Linda Ferguson (LF)

1.1 Attended:

- Kirsten Howells, Priest & Co
- Liam Stapleton, Nottinghamshire LPC Training Academy (Zoom)
- Charlotte Harding, CGL
- Rebecca Dickenson, Community Pharmacy Clinical Lead, Nottingham and Nottinghamshire ICR

1.2 Apologies for absence

- Luke Clarkson, NHSE Midlands
- Randeep Tak, LPC member
- Lindsey Fairbrother, PSNC Regional Representative

Reminder to members that apologies need to be given in a timely manner.

1.3 Acceptance of the minutes from 11th January 2023 - Attachment 1A

Minutes were agreed as a true and accurate record of the meeting held on 11th January 2023.

1.4 Action points from 11th January 2023 not on the agenda

1.4.1

Under the agenda items

1.5 Declarations of Interest for any item on the agenda

If any member has any personal or pecuniary interest whatsoever in any matter, they should declare it or not actively contribute to the discussion unless asked by the rest of the committee to provide factual information to aid their understanding. In either case they should not vote on the item

2 Governance Items

2.1 <u>Declarations - Attachment 2A</u>

No changes to declaration forms currently

Feedback from Governance committee

JonS suggested that with all the changes to the contractor ownership maybe the governance committee should review the contractor list and make up with regards to the numbers on the committee. Also review the process for the elections.

Action: AE to send through contractor list to Governance Committee to review numbers for committee make up and changes of ownership.

3 NHS Contract Matters

3.1 New contracts-Routine

Nothing received

3.2 New contracts-accepted

3.2.1 Application in respect of distance selling pharmacy

By: Online Delivery Chemist Ltd

At: Unit 6A, Ransom Hall, Ransom Wood Business Park, Southwell Road West, Mansfield, NG21 0HJ

Closing date for responses – 31st March 2023

Response – send response stating that the NHS contracts committee should be mindful that the applicant can fully deliver all essential services across the whole of England.

3.2.2 Application in respect of a no significant change relocation

By: Jhoots healthcare Ltd

From: 103 – 105 Hartley Road, Radford, NG7 3AQ

To: 194 Alfreton Road, Radford, NG7 3PE Closing date for responses – 7th April 2023 Declarations: none present at the meeting.

Moving to Midnight Pharmacy premises but have not received a closure notice yet.

Response: acknowledge receipt of the application.

3.2.3 Application in respect of consolidation

By: PCT Healthcare T/A Peak Pharmacy

Staying – 40 Rosemary Street, Mansfield, NG18 1QL

Closing – 93 Westgate, Mansfield, NG18 1RT

Closing date for responses – 6th April 2023

Declaration: JS + RB (Boots), RS (Rowlands), AK (Lloyds).

Not big distance between them and there are more pharmacies in between the two pharmacies—no

loss of service.

Response: meets regulations and requirements for consolidation and no concerns re loss of service.

Contract applications received from other areas

None received

3.3 Litigation

Nothing received

Primary Care Appeals Updates – Attachment 3B

Change of Core hours - appeal

By: Omega Pharmacy

At: 25 Flamstead Road, Strelley, Nottingham, NG8 6LR

Refused.

3.4 Decisions

3.4.1 Consolidation application

By: Boots Pharmacy

At: 52-54 High Street, Hucknall, Nottingham, NG16 7AX

Closing: The Health Centre, Curtis Street, Hucknall, Nottingham, NG15 7JE

Approved

3.4.2 No Significant Change Relocation application – restarted

By: Meds2U Pharm Ltd

From: Unit 11 Carlton Business Centre, Station Road, Carlton, Nottingham, NG4 3AA To: Unit 6 Carlton Business Centre, Station Road, Carlton, Nottingham, NG4 3AA

Approved

3.4.3 Orchard Pharmacy Mansfield FN473 - rejection of core hour change application

3.4.4 Change of ownership

From: Lloyds Pharmacy

To: Bestway National Chemist Ltd T/A Well Pharmacy At: 2-4 King Street, Southwell, Nottinghamshire, NG25 0EN

Approved – changed from 13.03.23

3.4.5 Change of ownership

From: Lloyds Pharmacy
To: Ascent Healthcare Ltd

At: Unit 1 Farleys Lane, Hucknall, NG15 6DY

Approved

3.4.6 Change of ownership

From: Lloyds Pharmacy
To: Ascent (Mansfield) Ltd

At: 12 High Street, Mansfield Woodhouse, NG19 8AN

Approved

3.4.7 Change of ownership

From: Lloyds Pharmacy To: Ascent (Wollaton) Ltd

At: 158 Russell Drive, Wollaton, Nottingham, NG8 2BE

Approved

Responses received

3.6 Amendments to the list

3.6.1 Attachment 3B

4 Finances – GH

4.1 Finances January / February 2023 – Attachment 4A, 4B, 4C, 4D

Confidential to members and contractors – details available on request.

January 2023

<u>Income</u>

No levy received in January because received double in December due to bank holidays.

Transfer from the NHS funding account

Total income - £427,120.00

Expenditure

Total expenditure - £439, 605.35

Balance: £108, 277.33

February 2023

Income

Total income - £125,487.04

Expenditure

Total expenditure - £122,944.73

Balance = £126,986.00

4.2 Cashflow update

End of March 2023 – will have equivalent of 2 months above the 6-month reserves.

All expenses to be in by 31.03.23 if possible or asap after this date so year end can be completed.

GH suggested a 1-month levy holiday to reduce the reserves in the account.

Proposed by JonS and seconded by DF. All agreed.

4.3 Connected Pharmacy account update – RS following speaking with Jackie Buxton

RS has written and spoken with Jackie Buxton

Action: RS will contact Jackie Buxton again regarding the Connected Pharmacy funding

4.4 GP-CPCS MOU funding update

This has been spent on:

Service Officer employment.

Focus groups with Priest & Co.

PQS contractor support.

Contractor support for Pharmacy First decommissioning.

Media and comms work to support service delivery and engagement.

The LPC may need to consider taking on another person to help MJ when GPCPCS and other services take off.

Governance committee have asked if a clause can be added to the MOU regarding not being liable if anything happens to the bank and also if not used within 2 years then will put in place returning the money / using for contractors benefit.

Action: NH/RS to ask NHSE if a clause can be added to MOUs regarding the LPC not being liable if anything happens to the bank with regards to the amount being covered.

Bassetlaw PCN lead funding

DMS implementation going to be pushed as they now have the Band 7 post filled.

NH + MJ are working with them. Considering using remaining PCN funding to buy extra time to support contractors.

4.5 LPN funding account update

Covered in earlier agenda items

4.6 <u>Statistical Data Relating to Prescriptions Dispensed in November and December 2022 – Attachment</u>4E and 4F

For information.

4.7 Expenses for end of year accounts

Committee members were reminded claims need to be sent to GH asap and by the end of March 2023 at the latest.

4.8 PSNC Levy 2023/24 – Attachment 4G and 4H

For information

5 TAPR

LPC committee from July 2023 – 11 members

> Update from contractor vote meeting on 08.02.23.

Voted the new constitution through and so the LPC changing to Community Pharmacy Nottinghamshire and rebranding in line with CPE branding.

- What next for Nottinghamshire LPC Learn, plan, and implement
 - How we learn from current committee and plan to improve working for next committee so to be more effective for our contractors

RS asked Liam to do some work on understanding what the current committee members and officers do, to capture the present activities and work with the new LPC post July elections to implement a productivity plan with the aim of improving the transition of committee and to ensure key workstreams and knowledge is not lost.

RS has shared the idea with PSNC and they are going to take some learnings from each LPC. All members agreed to this proposal.

What will the LPC look like in 3 years' time – need to have right structure.

Election Process

Confirmed AIMp pharmacies.

There were 9 pharmacies that we had as Independent that are AIMp pharmacies, so this has changed the contractor numbers and now there are fewer independent places and 2 AIMp places.

- Written to CCA asking if taking all 5 places.
- Written to AIMp asking if taking all 2 places.
- Independent places writing out to all 4 places.

Liam Stapleton, Nottinghamshire LPC Training Academy (via Zoom)

LPC training academy plan

Any training to meet the key principles

- Consistency
- Maximise contractor income
- Demonstrate the value of LPC
- Signpost to other places for information

Segmentation

- Geography
- Focus groups for different business type
- Engagement level

Prep for services

- Services national and local
- Webinar engagement, preparation
- On demand videos set up, processes,

Categories

- Local implementation facilitating meetings with pharmacies and practices etc may be able to get ICB to then take on the work (currently doing this with Rachael Rees for GP-CPCS)
- Local networks
- Support plans and processes

Annualised

Annualised training – Vaccination, HLP leadership / champion training

Keep the resources secure and give access to contractors and staff.

Work with other LPCs to share costs.

MJ will be responsible for horizon scanning and noting where need to support contractors, LS pulls together the training material and then send through LPC.

Questions / comments from members received:

- Like the idea of the training for surgery staff for GP-CPCS. Need to send through referrals.
- Like that doing other resources for staff to be able to access as part of the training for the services.
- LPC MOU needs to be restructured so not as restrictive (re 6 sessions) and more responsive.
- facilitates that locums can log into and be able to deliver services in the area.

Committee happy with the training plan.

Future working with new committee members

Covered earlier.

➤ Cover findings from the HEE workforce report completed in Yorkshire & Humber For information.

6 Chief Officer / Chair reports –

6.1 Chair update – Attachment 6A

New chair of the ICB is Kathy McClean - https://notts.icb.nhs.uk/about-us/our-icb-board/ EHC PGD's all been reviewed and signed off.

NH along with the LMC have spoken to the councils regarding increase in payments – very underfunded compared to other areas of England. Councils keep asking why pharmacies are not signing up and state it's the cost to do the service compared to the reimbursement.

Action: LPC to write to Nottingham City and County asking for a review of fees for the services provided on behalf of public health by Community Pharmacies

<u>School of Pharmacy – Student placements – set standards,</u>

Some are being paid more than the national rate.

Same for the DPP for IP's – need more support.

6.2 Chief officer update – Attachment 6B

For information

6.3 Midlands LPCs meeting – 15.03.23 RS & NH attended

Wish to hold the next face to face meeting in the East Midlands – offered the LPC office as a cost-efficient venue.

Janet Morrison and James Wood, PSNC presented to the group.

6.4 East Midlands Exec meeting – January 2023 – Attachment 6C

Next meeting is 23rd March 2023.

6.5 PODs meeting – 02.02.23

Meet with Drs Kelvin Lim and Stephen Shortt as ICB Board reps.

6.6 MP letters

Info to Health secretary - reply from Lillian Greenwood – Attachment 6D

Pharmacy First - reply from Ben Bradley - Attachment 6E

Pharmacy First- reply from Lee Anderson – Attachment 6E

For Information.

7 Integrated Care System / Primary Care Networks

> ICB update

- Next meeting (not aware of the date) Civic Centre Arnot Hill Park
- Initial integrated care strategy Attachment 7A

> IPMO

- Workforce
- Quality Improvement (MDS)

Should be easy to reduce/stop demand. Members of the committee voiced concerns around the demand for MDS, Community Pharmacy need to say no – make sure pharmacies do an assessment (use GPhC guidance) and then if don't need then don't provide.

NH is presenting to practices re MDS and what GP's and Pharmacies need to do to reduce demand.

LMC/LDC/LPC/LOC meeting – covered earlier in meeting.

Workforce

Ankish Patel has staff wanting to do joint roles with PCN and Community Pharmacies.

Same principle working well in Lincolnshire – Chris Kenny has trialled it.

Can either have one organisation employ and then seconded to the other for so many hours or can be employed by both on a part time basis agreeing the hours and days.

LPC will support the work and link PCN pharmacist with the Community Pharmacy Contractor. Members felt that should go down the employed by both sectors so reduces the risk of liability.

Action: Ask all contractors if they wish to be involved in the trial of PCN pharmacists.

> PCNs

Nothing further to report.

> APC – newsletter January 2023 – Attachment 7B

For information.

Pharmacy First Service commissioning update – Attachment 7C

Nothing further to update.

8 LOCAL AUTHORITY

8.1 LPC/LMC/PH meeting

8.2 PUBLIC HEALTH COUNTY

Nottingham and Nottinghamshire Suicide Prevention Stakeholder network (RB)

Next stakeholder is based on finance – gambling etc.

Will lead into the NMS for depression when this becomes live.

➤ EHC contract and PGD updates from 01.03.23 – Attachment 8A, 8B, 8C, 8D, 8E For information

Nottinghamshire County HWB – 8th March 2023

Next meeting 19 April @ County Hall

https://www.nottinghamshire.gov.uk/care/health-and-wellbeing/health-and-wellbeing-board

8.3 PUBLIC HEALTH CITY

Drug and Alcohol services – tender

<u>CPU 5320 Provision of Alcohol and Drug Treatment and Recovery Services in Nottingham (duenorth.com)</u>

> EHC and Chlamydia PGD updates from 01.03.23 – Attachment 8G, 8H, 8I

Nottingham City HWB 25.01.23

Agreed to have a pharmaceutical services quarterly update which would cover any significant changes to pharmacy provision from the information published in the Pharmaceutical Needs Assessment 2022-25; any issues that the Board should be aware of regarding the capacity of pharmaceutical services; and changes to the standards of pharmaceutical services, whether positive or negative.

Next meeting 29.03.23 @ 1.30pm Loxley House

Browse meetings - Health and Wellbeing Board - Nottingham City Council

9 Kirsten Howells, Priest & Co

Pharmacy First campaign

This has been sent out to all contractors, added to website and posted on social media.

Communications Plan – Attachment 9A

Social media being used more frequently.

Generating content for the week.

WhatsApp broadcast for Nottinghamshire LPC – add LPC members and then allow them to invite to the group – Kirsten to look into.

Communicating when got something to say rather than just sending things out.

LinkedIn – now have 202 followers. 2,5000 viewers of the posts added.

Twitter – 815 followers – 463 impressions

Facebook – not as good – but this is not the audience that we are marketing to.

Next part of the workplan

- E-campaign
- Promoting webinars
- Focus groups later in the year.

Have meet the stakeholder posts – ask various providers to give an article explaining what they do and the connection to pharmacy for each campaign.

Have a session for members to go through LinkedIn and Twitter for new committee and explain how to use properly.

Asked Kirsten if she can organise a training session on LinkedIn and Twitter for new committee to access

Action: Members to send through content for social media to Kirsten – AE to send through contact details for Kirsten to members.

Action: Meet the stakeholder articles - Kirsten

Action: Set up WhatsApp broadcast for Notts and advertise this out

Action: training session for new committee on social media platforms

Funding for the Comms plan - Kirsten

Previously tried to recruit a comms and engagement officer and now instead using the funding to contract with Priest & Co for the communication work.

Open meeting

<u>Charlotte Harding, Community Pharmacy Liaison, CGL - update</u>

Sent introductory letter to pharmacies in December and also been out to pharmacies to explain her role and what support she can offer.

Charlotte explained that she can support with claim queries, PharmOutcomes, provide training for new members of staff, naloxone training.

Naloxone distribution service – asked if this is going to be implemented as not heard anything regarding this service and pharmacies being part of it.

Fees uplift – if not increased – asked if Charlotte could push this up to the relevant person.

Problems with pharmacies not signing up due to the costs and reimbursement.

Website – include contact details for Charlotte and areas that they can work on – newsletter article – and embed documents.

Service levels – supervised is back to where was before Covid.

Action: AE to ask Charlotte Harding to send through information to be added to the LPC website re contact details for Charlotte, areas that she can visit pharmacy and provide training on

Rebecca Dickenson, Community Pharmacy Clinical Lead, Nottingham and Nottinghamshire ICB

IP Pathfinder update – including fee structures

Regional moderation being completed – only minor comments to answer.

Now national moderation is being done and will not receive decision until after Easter.

NHSE asked for all ICBs to put in models and so there are 44. They have now got to decide on which one's are selected.

Models put forward on Expression of Interest

- Extended care service PGD's
- Acute/urgent care
- Hypertension

CPCL update meeting today:

Extended UEC refer into primary care and contraceptive pilots.

PGDs are being signed off.

£25,000 – additional LPC funding – could use for IP pathfinder project management and training etc. Expression of interest – RD will send through to NH.

One of the main concerns is around being paid on a sessional basis rather than hourly rate. If on sessional basis, then there are concerns around the possible need to have another pharmacist. Also using the consultation room for a set amount of time stops being able to use for other services.

However, if pharmacies can have an appointment system – using GP connect – System One can do this – receptionists can then book in patients, and workflow managed without the need to have an additional pharmacist.

The LPC was of the understanding pathfinders should be testing various models of working but, are concerned that this may not happen because so many similarities with other ICBs.

Evans pharmacy could make the sessional set up work as they can move a pharmacist round the company, but some pharmacies will struggle to do this.

Doesn't answer what is the benefit to contractors or IP's.

Next steps for Rebecca is looking at the IT.

Lindsey Fairbrother, PSNC Regional Representative

PSNC asking for pause of new services for 2 months and asking to not take on additional activity reality is that if don't do activity then don't get income to cover the losses.

Every time commission a national based service it reduces the global sum "slices" so will over time result in a drop in SAF.

Contractors are reducing the supplementary hours, services, they provide in order to make ends meet. Prescriptions need to be done to get the patients into the pharmacy to provide services – need a hook! Negotiators – not using professional but going to cover training for the staff at PSNC.

10 GP-CPCS and Service implementation

10.1 Update on work so far

GP-CPCS

Happy with work that Mike is doing and also the work with Kirsten and Liam for the future of the LPC.

Hypertension

173 signed up.

Because this has been successful and PSNC have now done calculation for the transitional fund and not enough to cover the costs in the global sum.

Next financial year is Year 5 of the agreement – that's why HMG are not giving any more money. PSNC are holding back Contraception service due to the lack of money in the global sum.

- DMS

No further update.

10.2 Bassetlaw contractor event 12.01.23

Only 3 contractors attended the event so changed format.

10.3 <u>Update on work plan to use the NHS England funding to support development / access of services</u>
Not heard back from Jackie Buxton yet.

11 NHS England Area Teams

- Midlands
 - ➤ Supply issue alerts https://www.gov.uk/drug-device-alerts
- > Smoking Cessation Transfer of Care Steering Group update AE/RS Nothing to report.
- ➤ <u>Contraception Service Pilot in Community Pharmacy NH</u> Extended contract for the pilot.
 - Pharmacy Stakeholder Group Meeting

12 MEMBER UPDATES

12.1 Angela Kahendeke, LPC member is moving from Lloyds to Well due to Lloyds selling their pharmacies.

13 Information received from various sources

If members wish to discuss any of the items below at the LPC meeting then please let the chair know. Members are advised that many PSNC communications are now communicated electronically and repeated on the PSNC website. It is recommended that members regularly visit the PSNC website 'LPC members' area to access the latest available on www.psnc.org,uk

13.1 **PSNC** briefings / newsletters

13.1.1 List of PSNC newsletters received since the last LPC meeting – Attachment 13A Link to the PSNC webpage - https://psnc.org.uk/ - briefings found on each drop-down section of the website

| | 13.1.2 PSNC Pricing audit reports results May 22 – Attachment 13B, 13C, 13D 13.3 Plot meeting update – see PSNC website (members area) 13.4 CCA LPC Matters January 2023 – Attachment 13E 13.5 LPC newsletter January 2023 - https://mailchi.mp/35e37fe443dc/community-pharmacy- | | | | |
|----|---|--------------|------------|--|--|
| | nottinghamshire-newsletter-january2023-15593105 ➤ Articles to be included in March 2023 | | | | |
| 14 | Any other business 14.1 none | | | | |
| 15 | Details of future meetings Time for the May meeting will be decided nearer the time once the social has been confirmed. | | | | |
| | 17 th May 2023 | 9.30am – 5pm | LPC office | | |
| | 19 th July 2023* | 9.30am – 5pm | LPC office | | |
| | | | | | |
| | *First meeting of new committee | | | | |
| | *First meeting of new committee 20 th September 2023 | 9.30am – 5pm | LPC office | | |

Minutes agreed as true and accurate record of the LPC meeting held on Wednesday 22^{nd} March 2023

| Signed: | original signed by Rob Severn | Date | 17 th May 2023 | |
|------------|-------------------------------|------|---------------------------|--|
| Roh Severr | Chair, Nottinahamshire LPC | | | |