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Community
Pharmacy
Nottinghamshire

Your Local Pharmaceutical Committee



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THE 143rd MEETING OF THE COMMITTEE WAS HELD VIA
ZOOM CONFERENCE CALL ON
WEDNESDAY 15TH SEPTEMBER 2021 AT 9.30AM

In the Chair: Rob Severn (RS)
Chief Officer: Nick Hunter (NH)
Secretary: Alison Ellis (AE)
Treasurer: Gordon Heeley (GH)

Members: Raza Ali (RA), Mandip Bassi (MB), Rebecca Butterworth (RB), Beth Chamberlain (BC), Linda Ferguson (LF), Dave Fernley (DF), Angella Kahendeke (AK), Vijay Pujara (VP), Dhiren Raval (DR), James Sutcliffe (JS), Randeep Tak (RT)

1.1 Attending:

- No guests

1.2 Apologies for absence

- Minesh Patel, Head of Nottinghamshire Services, CGL
- Jon Such, LPC member

Reminder to members that apologies need to be given in a timely manner

1.3 Acceptance of the minutes from 21st July 2021 - Attachment 1A

The minutes were accepted as a true and accurate record of the meeting held on 21st July 2021.

1.4 Action points from 21st July 2021 not on the agenda

1.4.1 Mindfulness event

This is still on hold – bring to the next meeting to discuss depending on Covid restrictions

Action: Pharmacist Support mindfulness event for Nottinghamshire contractors. NH contacting Sam Travis and Mindy Bassi

1.4.2 Governance

AE will chase up JonS, JS, RS and DF to sign the contract variation asap and send back to RBC

Action: AE to send Dead of Variation to JonS, JS, RS and DF for signing and then send back to Rushcliffe Council.

1.4.3 Meetings – check re face to face

AE asked members to check with employers re attending face to face meetings and there were no concerns raised.

1.4.4 Steering group

VP has not been able to put together an article on RSG focus groups due to workload but he has spoken to contractors around him about this.

	<p>RA sent a message regarding the focus groups through the PCN group WhatsApp. Advised Independent members to read through the minutes of the previous RSG meetings to get up to date as there will be contractor vote either later in the year or early 2022.</p> <p>1.4.5 Website changes AE has informed PSNC that Notts LPC wish to have the free support package and to be in Wave 3 for switch over to the new website</p> <p>1.5 Declarations of Interest for any item on the agenda <i>If any member has any personal or pecuniary interest whatsoever in any matter, they should declare it or not actively contribute to the discussion unless asked by the rest of the committee to provide factual information to aid their understanding. In either case they should not vote on the item</i></p>
2	<p>Governance Items</p> <p>2.1 Declarations - Attachment 2A New declarations to be completed for 2021/22 at the meeting These still need to be completed – asked members to send these by email to AE. Will capture again at the November 2021 meeting</p> <p>2.2 <u>Feedback from Governance committee</u> No update</p>
3	<p>Independent PSNC/LPC pharmacy review Latest information from the Wright review</p> <ul style="list-style-type: none"> ➤ Update from Review Steering group – Attachment 3A and 3B and 3C https://pharmacy-review.org/ <p>RS advised members to read and interact with the RSG focus groups in future</p> <ul style="list-style-type: none"> ➤ Contractor / LPC member forum focus groups during July / August – any member attended to give feedback <p>Members did not attend.</p>
4	<p>NHS Contract Matters</p> <p><u>4.1 New contracts-Routine</u> Nothing received</p> <p><u>4.2 New contracts-Excepted</u> Nothing received</p> <p><u>Contract applications received from other areas</u></p> <p><u>4.3 Litigation</u> Nothing received</p> <p><u>4.4 Decisions</u> 4.4.1 Change of ownership From: Lloyds Pharmacy To: Oakfield Pharma Ltd At: 6 Newgate Street, Worksop, S80 2HD Approved Same owner as Celtic Point Pharmacy</p>

4.5 Responses received

4.5.1 No significant change relocation

By: H I Weldricks T/A Weldricks Pharmacy

From: 67 Scrooby Road, Bircotes, Doncaster, DN11 8JN

To: 67a Scrooby Road, Bircotes, Doncaster, DN11 8JN

4.5.2 No significant change relocation

By: EPrescriptions Limited / Dispensary Green

From: 28a, Sherwood Street, Warsop, Nottinghamshire, NG20 0JW

To: Unit 3 Sherwood Network Centre, Sherwood Energy Village, Ollerton, Newark, NG22 9FD

4.6 Amendments to the list

4.6.1 Bestway National T/A Well Pharmacy

From: St Anns Valley Centre, 2 Livingstone Road, St Anns, NG3 3GG

To: 1 Livingstone Road, St Anns, NG3 3GG

From 23rd August 2021

Just across the road

Contractors are stating that there are some significant delays with NHSE / NHSBSA especially COO and this can be very stressful for the seller etc.

Action: AE to chase up the outcome of the application for Carlton DPS - MedsRUs

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Finances – GH

5.1 Finances July / August 2021 – Attachment 5A, 5B,

July

Income

Levy for July and August - £35,200.05

Expenditure

- Paid for HR advice from Clyde & Co = £420 annual fee
- Normal July members backfill claims
- Usual monthly office costs

Total expenditure = £9727.12

Balance = £128,427.72

August

Income

Nothing this month as was transferred at the end of July 2021

Expenditure

Quiet month

- Accountant costs for annual accounts = £504 – increase of £200 from last year. This was due to some changes for the accounts as advised by PSNC so more work. Thanks given to MB for advising on accountant as this has now been changed across.
- £599 – Mike laptop for GP-CPCS role
- £581 – PCN support role funding

Total expenditure = £11, 154.84

Balance = £117, 272.88

GH held a Finance Sub-committee meeting on Monday 13/09/21 – accounts were checked and everything agreed as accurate.

LPN money – Central health will be requesting some of the funding – invoices will be sent through to GH.

	<p>5.2 <u>Cashflow update – Attachment 5C and 5D</u> Not had the 2nd half PSNC levy – nothing has been said about any increase in the payments so same as April 2021. Holding 7 months reserves at present</p> <p>5.3 <u>Annual accounts for AGM – Attachment 5E</u> Went through at the last meeting and will be going through at the AGM.</p> <p>5.4 <u>Finance group report</u> Discussed staff pay review and members were asked to vote on the proposed pay increase of 2.5% – proposed by VP and seconded by MB. All members present agreed the pay increase of 2.5%. This will be backdated to April 2021.</p>
6	<p>Chief Officer / Chair reports –</p> <p>6.1 <u>Chair update – Attachment 6A</u> Covered under other agenda items</p> <p>6.2 <u>Chief officer update – Attachment 6B</u> All the items are on the agenda to be discussed</p>
7	<p>COVID – 19 / Flu</p> <ul style="list-style-type: none"> - Any feedback from members – challenges, different working etc - PSNC/LPC Ops Team meeting updates All the official reports, notes are on the LPC members area of the website - Autumn / Winter Phase 3 planning – Pharmacy site applications updates SYB Notts - Updated JCVI guidance for vaccinating immunosuppressed individuals with a third primary dose letter – Attachment 7D - SYB ICS mass vaccination meeting - Flu training SLA and PGD – Attachment 7A, 7B and 7C - <u>Bassetlaw Seasonal flu operational Group ?? (DF)</u> No meetings currently - <u>Nottingham City ICP flu meeting – RB feedback</u> RB – wanted some feedback from pharmacies about how they are encouraging flu vacs. Asked members to send through any information so she can report back to the City flu meeting. <ul style="list-style-type: none"> - Posters, leaflets, banner on pavement, - Digital - Stickers with QR code that go on the prescription bag, URL Facebook, Text patients, Online booking system, Homeless vaccinations – wanting to know if a pharmacist would be able to go out to the Wellbeing centres to vaccinate – feel that the homeless would fall under one of the eligibility groups so pharmacies should be part of this. Will check on supply in November – RB will ask members at the next LPC meeting <p><u>Flu vaccine order problems</u> RA – had 20,000 flu jabs ordered – only going to receive 4,000. All suppliers are cancelling Stock availability Sequias – said do not have enough vans to deliver, DE cancelled the order NH and RB will flag these issues.</p>

RA gave updates on his experiences with Covid.
 Good campaign in Top Valley and Bulwell.
 Mansfield – now decided to not be involved in the booster vaccines as are unable to use the site that the CCG had allocated to them and they have then decided to use the site themselves.
 Been approached by the Sikh community
 Helped 20 contractors set up their Covid sites – thanks were given to RA the work he has provided to other contractors.

3rd Booster will be starting 27th September 2021

3 Pharmacies have been approved in Radford and Mary Potter PCN – Applegate Pharmacy is one of them.

- NBS will send through messages inviting those that are eligible after their 6-month trigger after the 2nd vaccine.
- Anyone that has not been vaccinated previously can also be vaccinated at these sites
- Indemnity needs to be covered by the provider

Covid Boosters will be Pfizer and Moderna vaccine and those that are being agreed now are just Moderna at the moment as have a stock of these that need to be used asap due to expiry date.

15-minute wait after vaccine – every contact counts – but no funding for this.
 NH will ask commissioners if there is anything specific that they wish contractors to be doing in this time. Members suggested that could use the 15 minutes to do a BP/AF check – part of the Hypertension Case Study service from 01/10/21

8 **Integrated Care System / Primary Care Networks / Nottinghamshire CCG**

Members to have read through PSNC briefing LPC News: Helping you to engage with Primary Care Networks

- **Primary Care Networks (30mins)**
- **PQS 2021/22**
<https://psnc.org.uk/wp-content/uploads/2021/08/PSNC-Briefing-028.21-PQS-Guidance-for-LPCs-on-the-PCN-domain.pdf>

PCN leads – ongoing role and vacancies
 Vacancies from July 2021

- Nottingham City East
- Nottingham West – Stapleford
- Larwood

NHSBSA asked for an update on leads before the declaration point date. AE will update again when the vacancies have been filled.

- SYB PCN support – Activity report – Attachment 8A

Members noted.

- NHS England funding (SYB) – how has this been spent and plans for future funding Bassetlaw
 Claim the funding for attending meetings-
 Look at trying to do an event in Bassetlaw – networking with the PCN Clinical Directors and contractors to help the leads so that can use the funding.

- PCN reports
Rosewood PCN lead

Asking if there will be any training sessions for the PQS requirements?

Discussed whether need to have a webinar for PCN leads so they have some support in what is needed??
Could speak with the ICS PCN Support manager.

Action: Speak to Rachael Rees to see if they have any funding for PCN lead support

➤ **ICS update – Nottinghamshire**

- Clinical strategy update
- ICS partnership forum update
- Integrated Pharmacy Medicines Optimisation (IPMO)
- ICS Board Summary briefing – August 2021 – Attachment 8B

For information

➤ **ICS update – SYB**

- Primary Care workforce
- SYB ICS urgent and emergency care meeting – Attachment 8C
- Pharmacy Forum
- IPMO – Attachment 8D

For information

➤ **Nottinghamshire CCG**

- Prescribing Hints & Tips Newsletter August 2021 – Attachment 8E
- NNMOSG – 29.07.21 – RS /JonS attended

NH is attending the next meeting and presenting about the services pharmacy are providing

➤ **ICS integration with CCGs white paper – verbal update**

Bassetlaw will come over to Nottinghamshire and will be same ICS and Council footprint
ICP's – South Notts, City and Mid Notts – being renamed as place named boards. Same footprint

➤ **Area Prescribing Committee**

Nothing to report

GP-CPCS

Mike Jones, GP-CPCS Implementation and Support Officer

➤ Update on work so far

Completed 4 weeks = 40 hours

At the moment looking at the barriers to the service from GP and Pharmacies

Need to start developing a team mentality

- Need to ensure that patients are aware of the service
- Oversight group – meet monthly
- NHS ICS lead
- Main point is to work with surgeries to ensure have a referral and good service for patients
- 15 PCN at level 1 – know about the service but no engagement
- PCN at level 2 – engaged with the regional team and LPC
- 1 PCN at level 3 – live with the service
- If have a UTI service locally then this makes a difference to the GP-CPCS service and referrals.

Mike has been in touch with the pharmacies to let them know where they are compared to other areas and to thank them for their work.

12 pharmacies out of 206 are receiving referrals.

Manor Surgery – meeting with the practice manager on 16.09.21 – to gather good practice and learnings to use in other areas.

	<p>Some pharmacies are receiving informal referrals (signposting) - need to have a statement that pharmacies can say to surgeries to try and make them a formal referral – they are missing out on the end to end information received back re the consultation.</p> <p>Cannot know how many referrals have actually been sent as can only see the data from PharmOutcomes when they have been actioned. 40% of these referrals were advice only.</p> <p>Mike would make a smaller list of ailments for surgeries to refer to start with – focus on allergies in the summer, cold and coughs for winter and then can build on this work and add more ailments.</p> <p>Not had anything directly from patients on their view of the service – maybe need to ask Healthwatch</p>
9	<p><u>LOCAL AUTHORITY REPORTS</u></p> <ul style="list-style-type: none"> ▪ PUBLIC HEALTH COUNTY <ul style="list-style-type: none"> - Nottinghamshire County HWB 01.09.21 Next meeting 13th October 2021 @ County Hall https://www.nottinghamshire.gov.uk/care/health-and-wellbeing/health-and-wellbeing-board <p>for information</p> <ul style="list-style-type: none"> ▪ PUBLIC HEALTH CITY <ul style="list-style-type: none"> - Nottingham City HWB 28.07.21 Next meeting 29th September 2021 Browse meetings - Health and Wellbeing Board - Nottingham City Council https://www.youtube.com/user/NottCityCouncil <p>Members asked about where does the HWB fit in the new structure. HWB will set the strategic aims and ICS operational delivery. AE will attend the HWB again now that back to face to face meetings</p>
10	<p>MEMBER UPDATES</p> <p>10.1 Patient returns issue raised by Mid Notts - BC</p> <ul style="list-style-type: none"> - Checked and there were only 2 bags and the medication was normal and looked into why the patient brought them back in. NH will report back to the relevant people <p>10.2 Synergy</p> <p>LF is attending PCN meetings – very concerned about Covid site. Discussed asthma inhalers. Keen on MAS but not on GP-CPCS – Mike needs to go and speak to them.</p> <p>10.3 Radford and Mary Potter PCN - RT</p> <ul style="list-style-type: none"> - Not received any referrals through – not gone live - Stumbling block is that triage is done through Ask my GP. - Been contacting the Clinical Director again and revisiting the service <p>Also has a Lead PCN Clinical Pharmacist wanting some information .</p>
11	<p>NHS England Area Teams</p> <p>Midlands</p> <ul style="list-style-type: none"> ➤ Supply issue alerts – https://www.gov.uk/drug-device-alerts ➤ Video consultations update ➤ <u>LPN funding for workforce across Midlands (Connected Pharmacy) – verbal update – NH</u> <p>Meeting weekly as steering group with training provider – building program for the training Building sustainable networks across the whole of pharmacy – achieve community pharmacy embedded in the provision across the whole area. All online. Introductory workshop – November. 2 x smaller local workshops and then a wrap up workshop</p> <ul style="list-style-type: none"> ➤ <u>Smoking Cessation Transfer of Care Steering Group – AE</u> <p>Been meeting fortnightly to go through the pathway for the pilot. Slow progress as waiting on information from NUH and also for them to add in the referral to their digital system. We will send out</p>

Eofl to pharmacies when ready. AE will continue to attend the meetings and RS will attend when needed.

➤ Contraception Service Pilot in Community Pharmacy – NH

Not started yet – been delayed due to covid site visits etc.
Emergency contraception as well as ongoing prescriptions.
Raza is involved in the pilot at Riverside Pharmacy.

Blood pressure screening service from 1st October 2021 – part of the CPCF Year 3.
Randeep raised that he was not aware of the services coming – suggested that put something in the next newsletter to remind contractors and direct to the PSNC website.

Action: Newsletter article for BP and Smoking service

SYB

- SYB LPCS and NHSE & I 26/08/21 - Attachment 11A
- SYB LPCs strategy planning – 22.07.21

For information

- QUIT smoking service update

Another part of the NHSE pilot

- SYB NHSE workforce bid - NH

HEE

- HEE funding for community pharmacy workforce (SYB and Yorks & Humber) – Attachment 11B, 11C and 11D

Need services that provide an IP skill otherwise the pharmacists will qualify and have nothing to use skills on and then move into other sectors.

12

Information received from various sources

If members wish to discuss any of the items below at the LPC meeting then please let the chair know via chat function on Zoom.

Members are advised that many PSNC communications are now communicated electronically and repeated on the PSNC website. It is recommended that members regularly visit the PSNC website 'LPC members' area to access the latest available on www.psn.org.uk

12.1 PSNC briefings / newsletters

12.1.1 List of PSNC newsletters received since the last *information* LPC meeting - there have been daily briefings sent through – Attachment 12A. Link to the PSNC webpage - <https://psnc.org.uk/> - briefings found on each drop down section of the website

12.2 Regional PSNC / LPC meeting – waiting on new Rep, have asked for a meeting

Still waiting – no expressions of interest received. Now going to co-opt someone in line with the constitution

12.3 PSNC Pricing audit reports

–nothing received

12.4 PSNC / LPC conference 16/09/21 – RS / RB / LF attending

Virtual meeting

12.5 LPC website update - AE

Reorganisation of the PSNC website exercise -all members should complete this - [Welcome | Optimalsort by Optimal Workshop](#)

	<p>Asked members to complete this if they have time to do – other areas have said that it is very large task</p> <p>12.6 MP pharmacy visits to be organised once COVID–19 restrictions lifted</p> <ol style="list-style-type: none"> 1) Alex Norris North, Nottingham North – Aspley, Basford, Bestwood, Bilborough, Bulwell 2) Tom Randall, Gedling – Gedling, Burton Joyce. Carlton, Daybrook, Mapperley, Netherfield, Colwick, Woodthorpe 3) Brendan Clarke-Smith, Bassetlaw 4) Mark Spencer <p>Will get in touch with MP’s regarding pharmacy visits once the Covid-19 restrictions are lifted</p> <p>12.7 LPC member days</p> <p><u>MB attended on 28th July 2021 - feedback</u> MB will share the slides for the members day with</p> <p>Future dates Monday 20th September 2021 10am – 1.30pm Thursday 23rd September 2021 10am – 4.30pm Monday 29th November 2021 10am – 1.30pm</p> <p>12.9 <u>Blue Prism Intelligent Automation</u> - https://www.blueprism.com/ For information</p> <p>12.10 <u>CCA What Matters – Attachment 12B</u> Released docs on its views of the RSG.</p>									
	<p>Strategy and resource need to decide</p> <ul style="list-style-type: none"> - how this will be approached. - how will go forward for the next 18 months. <p>Next meeting will have a strategy sessions as the main part of the LPC meeting Recommend getting an external person to help go through the strategy plan - Ask Liam if he is available on the 17.11.21</p>									
<p>13</p>	<p>Any other business</p> <p>13.1 VP sold his pharmacies – no longer a contractor in the area. Girish Lad , Lowdham Pharmacy – has asked if VP can be his representative - all members were in agreement with this but need to check if we need to ask if any other contractor is interested in being a LPC member. Change in representation during the term – need to check the constitution on this.</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Action: AE and NH to review the LPC constitution and check if VP can just change who he represents on the LPC or do need to go out to other contractors to see if they wish to be a LPC member.</p> </div>									
<p>14</p>	<p>Details of future meetings</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;"></td> <td style="width: 30%;"></td> <td style="width: 30%;"></td> </tr> <tr> <td><i>Development Day</i></td> <td>9am – 5pm</td> <td><i>To be confirmed</i></td> </tr> <tr> <td><i>17th November 2021</i></td> <td>10am – 5pm</td> <td><i>LPC office, Cotgrave Business Hub, Candleby lane, Cotgrave</i></td> </tr> </table>				<i>Development Day</i>	9am – 5pm	<i>To be confirmed</i>	<i>17th November 2021</i>	10am – 5pm	<i>LPC office, Cotgrave Business Hub, Candleby lane, Cotgrave</i>
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Next meeting is on Wednesday 17th November 2021 @ LPC office

Minutes agreed as true and accurate record of the LPC meeting held on Wednesday 15th September 2021.

Signed: original signed by Rob Severn Date 17/11/2021
Rob Severn, Chair, Nottinghamshire LPC