

Secretary:
Alison Ellis
Suite E Cotgrave Business Hub
Candleby Lane, Cotgrave, NG12 3US

Tel: 07882289083
Fax: 01509 734322

Email: secretary@nottinghamshirelpc.co.uk
<http://psnc.org.uk/nottinghamshire-lpc/>).



Community
Pharmacy
Nottinghamshire

Your Local Pharmaceutical Committee



1	<p style="text-align: center;">THE 140th MEETING OF THE COMMITTEE WAS HELD VIA ZOOM CONFERENCE CALL ON WEDNESDAY 18th MARCH 2021 AT 9AM</p> <p>Present</p> <p>In the Chair: Rob Severn (RS) Chief Officer: Nick Hunter (NH) Secretary: Alison Ellis (AE) Treasurer: Gordon Heeley (GH) <u>Members:</u> Raza Ali (RA), Mandip Bassi (MB), Rebecca Butterworth (RB), Beth Chamberlain (BC), Linda Ferguson (LF), Dave Fernley (DF), Angela Kahendeke (AK), Vijay Pujara (VP), Dhiren Raval (DR), Jon Such (JonS), Randeep Tak (RT)</p> <p>1.1 Attended:</p> <ul style="list-style-type: none">• Kate Dawson, AHSN• Garry Myers, PSNC Regional Representative• Emma Anderson, PCN Lead Rushcliffe South and CPPE tutor <p>1.2 Apologies for absence</p> <ul style="list-style-type: none">• James Sutcliffe, LPC member• Samantha Travis, NHSE Midlands, Clinical Leadership Adviser <p>1.3 Acceptance of the minutes from 20th January 2021 - Attachment 1A The minutes were accepted as a true and accurate record of the meeting held on 18th November 2020 after the following correction. <i>Page 9 Item 9.1 – reference was made to CD’s – expand this abbreviation in the minutes to Clinical Directors (of PCNs).</i></p> <p>1.4 <u>Action points from 20th January 2021 not on the agenda</u></p> <p>1.4.1 <u>Mindfulness event</u> Number of LPCs are looking at putting on Mindfulness sessions so there is a waiting list. PSNC and NPA are also organising sessions. Members still feel that need to do something local for Notts contractors, although may run in collaboration with NHSE and / or the CCG.</p> <div style="border: 1px solid black; padding: 5px;"><p>Action: Pharmacist Support mindfulness event for Nottinghamshire contractors. NH contacting Sam Travis and Mindy Bassi - ongoing</p></div> <p>1.4.2 <u>Newsletter article on COVID results reporting</u> Not done – much already been sent out by PSNC and easier to report now so feel that it is already being completed.</p> <p>1.4.3 DMS RS to look at the service specification and information and write article for the newsletter</p>
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	<p>Action: Newsletter article explaining that essential service and details of the local referrals – AE to work with NH and RS</p> <p>1.4 Declarations of Interest for any item on the agenda <i>If any member has any personal or pecuniary interest whatsoever in any matter, they should declare it or not actively contribute to the discussion unless asked by the rest of the committee to provide factual information to aid their understanding. In either case they should not vote on the item</i></p>
<p>2</p>	<p>Governance Items Nottinghamshire LPC wish to acknowledge the sad news for all Nottinghamshire contractors of the passing of the following colleagues due to Covid-19 Lesley Ratcliffe @ Gilbody Pharmacy Eddie Dandy @ Tower Pharmacy Professor Joy Wingfield, Honorary Professor of Pharmacy Law and Ethics (to note there may be other colleagues – these are the ones the LPC has been informed about). Nottinghamshire was affected significantly more during the 2nd wave.</p> <p>2.1 <u>New member – Angela Kahendeke, Lloyds Pharmacy</u> Welcomed and introductions made.</p> <p>2.2 <u>Declarations</u> All received - any changes let AE know. All members will be completing new declarations at the May 2021 LPC meeting for the year 2021/22.</p> <p>2.3 <u>Feedback from Governance committee</u> Nothing additional to report.</p> <p>2.4 <u>Authority to make decisions at SYB LPC meetings</u> SYB are wishing to have agreement from all LPCs that those present at the SYB LPC and NHSE meetings are given authority to make decisions to stop any delay in having to go back to committee meetings – this could be a 2-month delay for a decision about a service for instance. Discussion took place around what decisions can be made. It was explained that at these meetings decisions are generally made by consensus rather than voting. Members were happy for NH to use his judgement to make decisions and then ensure the LPC are updated thoroughly. JonS , Governance Lead, agreed to this process – but also raised that need to be able to reserve the right to withdraw from the decision if on discussion with the committee it was decided not to go ahead.</p>
<p>3</p>	<p>Independent PSNC/LPC pharmacy review Latest information from the Wright review</p> <ul style="list-style-type: none"> ➤ <u>LPC conference 17th March 2021 9.30am – NH and BC</u> £1,300 per LPC to fund work being done by Berkeley Partnership. Nice to get some outputs from the review ready for implementation at the election process in April 2022. Suggested to look at the review steering group website for more information. One of the recommendations was to give a set time for members to sit on the committee and this may lead to losing experience. ➤ Update from Review Steering group – Attachment 3A https://pharmacy-review.org/
<p>4</p>	<p>Garry Myers, PSNC Regional Representative</p> <ul style="list-style-type: none"> ➤ Confidential update

COVID loan - DH are being supportive and sent through a large document to the Treasury regarding the Covid-19 funding loan and community pharmacies not having to pay this back. It is NHS England who are causing problems and the Treasury that are still asking for the loan payments. The Government do not value dispensing so difficult to negotiate improvements to funding. Problem for contractors now is how do they free up time to deliver the care and services? NHSE still interested in a hub and spoke model.

NMS seems to be "safe" at the moment whereas MURs are being decommissioned from 31 March – when audited found that a large number of them were of low value.

CPCF funding model has to change - had some respite because of covid work. Next year will be hard – loan claim back and excess margin will need to be paid back.

Money left in DMS and GPCS will be rolled over.

PQS – 9 months to deliver £75m – PSNC are ensuring that pharmacy do not have to do 12 months work. DMS – only 16% of hospitals were generating more referrals. CQUINN – don't think it will come in. Members raised an option where pharmacy are paid per patient interaction and services delivered - the new framework PSNC are working on is aligned to this.

Members feels that community pharmacy is the best place to do medicines reviews but needs to be linked to the GP QOF remuneration so that they send referrals through for the review and then results are linked to the practice clinical system and able to send through tasks to the GP.

4	<p>NHS Contract Matters</p> <p><u>4.1 New contracts-Routine</u> Nothing received</p> <p><u>4.2 New contracts-Excepted</u> 4.2.1 Application for Distance Selling Pharmacy By: Prescriptions4U Limited At: Unit C Broxtowe Business Park, Calverton Drive, Strelley, NG8 6QP Closing date 16.04.21 Declarations: All Need clarification on CD's and fridge items. Also there are 2 references to local in the application and mentions urgent prescriptions will be couriered asap which needs clarifying. There was a significant incident re antibiotics in Nottinghamshire a few years ago so needs to be more specific. Receiving prescriptions by fax but further on it states that it is illegal to send by fax. Should have a national proposal not local. Regulatory challenge is the applicant doesn't need to have evidence that they are not going to do face to face – it is up to NHSE to be satisfied from what the applicant says and then police once open. The problem with this is that NHSE don't have time to do constant checks. Action: Raise concerns about CD's, Fridge lines, DSP operating nationally not just locally.</p> <p><u>Contract applications received from other areas</u></p> <p><u>4.3 Litigation</u> Nothing received</p> <p><u>4.4 Decisions</u> 4.4.1 Application to change core opening hours By: Singhs Pharmacy At: 77 High Street, Arnold, Nottingham, NG5 7DJ Refused – 16.10.20 <i>The Committee found that the pharmacy had failed to provide any evidence which relates to the changes to the needs of people in the area of the Health and Wellbeing Board, or other likely users of the premises, of pharmaceutical services.</i></p>
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4.4.2 No significant change relocation

By: Bestway National Chemists Ltd T/A Well

From: St Anns Valley Centre, 2 Livingstone Road, St Anns, NG3 3GG

To: 1 Livingstone Road, St Anns, Nottingham, NG3 3GG

Approved 08.02.21

4.4.3 Change of ownership

From: Manor Pharmacy

To: Medicine Box (Nottingham) Ltd

At: 24 Chilwell Road, Beeston, Nottingham, NG9 1EJ

Approved

4.4.4 Change of ownership

From: Boots Pharmacy

To: Cinderhill Pharmacy Ltd

At: 10 Broxtowe Lane, Nottingham, NG8 5NP

Approved

4.5 Responses received

Nothing received

4.6 Amendments to the list – Attachment 4A

4.6.1 Change of supplementary hours

By: Manor Pharmacy

At: Carlton Health and Social Care Centre, 61 Burton Road, Carlton, NG4 3DR

From 06.04.21

Please note the change of supplementary hours

From:

Mon-Fri 08:30-09:00, 13:30-14:00 &
18:00-18:30

To:

Mon-Fri 08:30-09:00 & 13:30-14:00

Total opening hours with effect from 6 April 2021 (Core & Supplementary hours)

Mon-Fri 08:30-13:00 & 13:30-18:00

4.6.2 Change of ownership

From: Regina Tamjidi

To: Kian's Ltd t/A M+ R Pharmacy

At: 105 Scrooby Road, Harworth, DN11 8JN

Approved 16.03.21

5

Finances – GH

5.1 Treasurers event and finance pack – Attachment 5A, 5B, 5C,

- Committee discussion
- review accountant and monthly accounts program used by LPC
- **GH to obtain quotes from two companies including the accountant that already use as part of good governance.**

PSNC are producing a LPC finance guide to help with transparency of accounts.

The budget document advised to use by PSNC doesn't have anything on that don't already have on the cashflow document.

There is a line for recoverable VAT – apparently can claim VAT back (GH is looking into)

Accountant

The accountant that we use currently is retiring, he has recommended another accountant but need to check if registered as an auditor as PSNC advice is to have audited accounts.

Likely to significantly increase accountancy costs if the LPC has to move to audited accounts - currently pay £300 but could cost £3000 to have audited accounts. PSNC guidance is that large LPCs should have an audit.

Committee need to agree on whether to have the accounts audited or carry on with usual check as we have really good governance with documents produced, finance committee and governance committee overview. GH to find out costs for accounts to be audited and then members to vote on at May 2021 meeting.

Action: It was agreed that GH will work out costs for audited accounts and bring back to the May 2021 LPC meeting for discussion and vote by members.

Annual report

Should be more of a financial statement and all reports should be in one document (this is how we used to the accounts when we produced and sent out reports. Only moved to separate when added to the LPC website – same information but just in separate reports for Chief Officer, Chair and Treasurer. It was discussed and agreed that the committee has always strived to follow good practice / governance.

5.2 Finances January / February 2021 – Attachment 5D, 5E, 5F, 5G

January 2021

Income

No levy income this month.

Expenditure

Usual costs for the month including office rent and bills, employee salaries and meeting claims for members

Total spent = £9413.06

Balance = £118,405.53

February 2021

Income

Levy - £17,600.04

Refund from Eon - £3.86

Total income = £17,603.90

Expenditure

Usual costs for office, employees and member claims from January LPC meeting

Transferred across £100 to deposit account

Total spent - £10,436.34

	<p>Balance = £125,573.09</p> <p>5.2 <u>Cashflow update – Attachment 5H</u> Projection for March spend is £11,416.00 – levy holiday organised for March 2021 Total expenditure - £187,717 Budget = £207,200 Balance at end March 2021 - £114,157. This means that will have 6 ½ months reserves – reduced from last year – had 3 levy holidays during the year.</p> <p>5.3 <u>Levy holiday</u> Already organised a levy holiday for March 2021</p> <p>5.4 <u>Expenses deadline</u> GH asked members to get their backfill claims in asap after the meetings attended so that they can be paid in the same month as the meeting helping with the accounts sheet for accountant.</p> <p>5.5 <u>Budget for 2021/22 – Attachment 5I</u> Agreed that there will be no levy increase for 2021/22. There will be an additional levy for the Review Group = £1300 approx Costs for meetings will increase when go back to using the office. The additional costs will bring the reserves down to 6 months. Budget was proposed by JonS and seconded by DF – all members agreed.</p> <p>5.6 <u>2nd LPC account – Attachment 5J</u> <u>Deposit account</u> Opened another account to hold the funding received from other organisations and bids that won which is ringfenced for certain work. This includes the £125,000 LPN funding which is being held on behalf of East Mids LPCs to fund the development work NH is involved with working on. 2nd signatory on the LPC accounts – move to needing 2 “signatories” on the online account for each transaction.</p> <p>5.7 <u>PSNC levy 2021/22 – Attachment 5K and 5L</u> No increase</p> <p>5.8 Letter received asking to confirm that based in the UK Received letter from payroll company asking to confirm that the LPC are based in the UK and also checking that have employees and not money laundering.</p>
6	<p>Chief Officer / Chair reports –</p> <p>6.1 <u>Chair update – Attachment 6A</u> Nothing else to report</p> <p>6.2 <u>Chief officer update – Attachment 6B</u> Nothing else to report</p>
7	<p>COVID – 19 / Flu</p> <p><u>COVID</u></p> <ul style="list-style-type: none"> - Any feedback from members – challenges, different working etc <p>Feel like being treated differently Raza doing vaccinations – 1000 per week Biggest problem is the 2 booking sites – can only do national booking system Not allowing to use the local system which most of the social media promote Bulwell – PCN clinical director caused problems around the site and what pharmacy can do</p>

	<p>30,000 vaccines given in Mansfield – 20% done by Orchard Pharmacy</p> <ul style="list-style-type: none"> - <u>PSNC/LPC Ops Team meeting updates</u> <p>Nothing to update</p> <ul style="list-style-type: none"> - <u>Ordering Covid-19 self-testing kits - PCSE supplies portal</u> <p>no problems reported</p> <ul style="list-style-type: none"> - <u>Pharmacy site applications</u> <p>Nothing to report</p> <ul style="list-style-type: none"> - <u>Medicines Delivery service – Attachment 7A and 7B</u> <p>For information</p> <ul style="list-style-type: none"> - <u>Letter and service spec/guidance on the home delivery of medicines and appliances during COVID while self isolating after positive test – Attachment 7C and 7D</u> <p>For information</p> <p><u>FLU</u></p> <ul style="list-style-type: none"> - Flu letter – https://www.england.nhs.uk/publication/2021-22-influenza-season-letter/ <p>For information</p> <ul style="list-style-type: none"> - SYB ICS mass vaccination meeting 03.02.21 <p>Flu volumes are up in all target groups this season.</p>
8	<p>Integrated Care System / Primary Care Networks / Nottinghamshire CCG</p> <p>a) Primary Care Networks</p> <ul style="list-style-type: none"> - PCN leads – ongoing role - Extra curricular – concern over “mission creep” and what’s expected by some. - PQS Declarations <p>All declarations have been completed and Leads have all sent through Flu and Business Continuity plans</p> <ul style="list-style-type: none"> - NHS England funding (SYB) – how has this been spent and plans for future funding. <p>Need to discuss this at the May 2021 LPC meeting as will have next year’s funding through.</p> <ul style="list-style-type: none"> ➤ <u>City PCNs</u> <p>Nothing to report</p> <ul style="list-style-type: none"> ➤ <u>Mid Notts PCNs</u> <p>Nothing to report</p> <ul style="list-style-type: none"> ➤ <u>South Notts PCNs</u> <p>Nothing to report</p> <ul style="list-style-type: none"> ➤ <u>Bassetlaw PCN</u> <p>PCN Lead - Newgate PCN – Emma Vernon @ Well Newgate.</p> <p>b) ICS update – Nottinghamshire</p> <ul style="list-style-type: none"> - Clinical strategy update - ICS partnership forum update - Integrated Pharmacy Medicines Optimisation (IPMO) - ICS Board Summary briefing – January and February 2021 – Attachment 8A and 8B <p>c) ICS update – SYB- NH verbal update</p>

	<ul style="list-style-type: none"> - Primary Care workforce 25.02.21 – Attachment 8C - SYB Urgent and Emergency Care Board meeting 02.03.21 – Attachment 8D - CPCS Progress Meeting- 2nd February 2021 – Attachment 8E <p>➤ Nottinghamshire CCG</p> <p>➤ ICS integration with CCGs white paper – https://psnc.org.uk/the-healthcare-landscape/psnc-briefings-the-healthcare-landscape/psnc-briefing-006-21-summary-of-the-integration-and-innovation-dhsc-white-paper/</p> <p>Dissolving the CCGs and commissioning going to ICS Notts not as affected as some areas – because already have coterminous CCG and ICS. Where will Meds Man be in the system???</p> <p>Also not sure on where NHSE functions will sit in future. NH and RS advised all members to read these papers.</p> <ul style="list-style-type: none"> • Area Prescribing Committee <ul style="list-style-type: none"> - APC bulletin - Attachment 8F - Covid bulletin – Attachment 8G
9	<p>MEMBER UPDATES</p> <p>9.1 <u>Randeep Tak update on GP-CPCS in Radford & Mary Potter PCN</u> PCN like the concept – issue with admin staff workload. Ask My GP software works so well that feel that the pharmacy option will slow the triage process down. Feel need to be able to have walk in included on service.</p> <p><u>eRD</u> issues when come to end of cycle issue. The patient needs to request another cycle. When reception receive the request they convert to EPS. Need to have the mechanism to prompt the patient at penultimate month for them to get an appointment and review so that it can be amended.</p>
10	<p>LOCAL AUTHORITY REPORTS</p> <ul style="list-style-type: none"> ▪ PUBLIC HEALTH COUNTY <ul style="list-style-type: none"> - EHC PGDs – Attachment 10A and 10B For information - Substance Misuse and Needle Exchange – Attachment 10C and 10D For information - Champix PGD payments Some pharmacies have not been paid still – AE to chase up with ABL Health - Nottinghamshire County HWB 04.03.21– Attachment 10E Next meeting ??? https://www.nottinghamshire.gov.uk/care/health-and-wellbeing/health-and-wellbeing-board ▪ PUBLIC HEALTH CITY <ul style="list-style-type: none"> - Smoking Cessation – Stublt won the contract again. - Nottingham City HWB 27.01.21 Next meeting 24.03.21 (virtual meeting via Zoom) https://www.youtube.com/user/NottCityCouncil
	<p>GUESTS</p> <p>Kate Dawson, AHSN</p>

	<ul style="list-style-type: none"> • DMS <p>Kate was unable to attend the meeting as she had been called to an urgent meeting – slides will be sent to LPC members and use some of the information in a newsletter article.</p> <div style="border: 1px solid black; padding: 5px;"> <p>Action: AE to send through the DMS slides to members and use information in the slides for DMS article on the newsletter.</p> </div> <p>Emma Anderson, PCN Lead Rushcliffe South / CPPE tutor</p> <ul style="list-style-type: none"> • <u>CPPE update – Attachment 2A and 2B</u> <p>Uses WHHAM and SOCRATES Key is accurate history taking. Need to be selective with what choose to do in e-learning consultation service skills – main ones that should focus on are Resource B and E. Should do either CPPE or RPS training not both. Just do the parts that are particular to your needs.</p> <p><u>PCN lead</u> DMS – Rebecca Dobson, PCN pharmacist in Rushcliffe – meeting organised for next week. GP-CPCS – working with Nick and Hayley and meeting organised for 30.03.21.</p>
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<p>11</p>	<p>NHS England Area Teams Midlands</p> <ul style="list-style-type: none"> ➤ Discharge Medicines Reconciliation Service – training event good session, very precise ➤ Supply issue alerts – https://www.gov.uk/drug-device-alerts ➤ FMD - Nothing to report ➤ GP-CPCS <p>https://www.nhsbsa.nhs.uk/pharmacies-gp-practices-and-appliance-contractors/dispensing-contractors-information/nhs-community-pharmacist-consultation-service-minor-illness-and-urgent-repeat-medicines-supply</p> <p>GP-CPCS plan and funding to be discussed. The only resource NHSE region they have is Hayley Moore and she is covering 3000 pharmacies across the whole Midlands Region Need to look at PCN level rollout. Rushcliffe are interested in rolling out. Need help with this. ½ to 1 day hand holding in practice to implement the service and help identify the patients and also how the referrals are done. There is a huge financial opportunity for contractors. Need to have interoperability of the systems for this to really work. Don't know how much will need to spend on this as an LPC? LPC need to invest contractors money in funding people to support roll out GP-CPCS. How much do spend? LPC members who wish to be involved? JonS, RB, LF and RT</p> <p>PCN lead funded? Need to incentivise PCN leads. Draft proposal to be sorted and sent out. Members to email ideas.</p> <ul style="list-style-type: none"> ➤ Community Pharmacy Extended Care Services – Attachment 11 ➤ Video consultations data – Attachment 11B ➤ Joint National Plan for Inclusive Pharmacy Practice – Attachment 11C and 11D ➤ Controlled Drugs team – Purple Drank alert – Attachment 11F and 11G <p>All for information</p> <p>SYB</p> <ul style="list-style-type: none"> ➤ SYB LPCS and NHSE & I 27.01.21 and 03.02.21 - Attachment 11E <p>For information</p>
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	<p>HEE</p> <ul style="list-style-type: none"> ➤ HEE funding for community pharmacy workforce (SYB and Yorks & Humber) <p>The LPCs collaborative working with Metaphor Development (Liam Stapleton) won the bid for HEE community workforce funding for SYB. This will be a qualitative piece of work to look at community pharmacy workforce development needs.</p>
<p>12</p>	<p>Information received from various sources</p> <p>If members wish to discuss any of the items below at the LPC meeting then please let the chair know via chat function on Zoom.</p> <p><i>Members are advised that many PSNC communications are now communicated electronically and repeated on the PSNC website. It is recommended that members regularly visit the PSNC website ‘LPC members’ area to access the latest information available on www.psn.org.uk</i></p> <p>12.1 PSNC briefings / newsletters</p> <p>12.1.1 List of PSNC newsletters received since the last LPC meeting - there have been daily COVID-19 briefings sent through – Attachment 12A Link to the PSNC webpage - https://psnc.org.uk/ - briefings found on each drop-down section of the website</p> <p>12.2 <u>Regional PSNC / LPC meeting 14.02.21</u> Everything already discussed</p> <p>12.3 <u>PSNC Pricing audit reports</u> Nothing received</p> <p>12.4 <u>MP pharmacy debate – 11.03.21 – Attachment 12B</u> Passed info onto the MP’s</p> <p>12.5 MP pharmacy visits that are to be organised after Covid-19 restrictions are lifted –</p> <ol style="list-style-type: none"> 1) Alex Norris North, Nottingham North – Aspley, Basford, Bestwood, Bilborough, Bulwell 2) Tom Randall, Gedling – Gedling, Burton Joyce. Carlton, Daybrook, Mapperley, Netherfield, Colwick, Woodthorpe 3) Brendan Clarke-Smith, Bassetlaw 4) Mark Spencer <p>12.6 <u>PQS update</u> No update</p> <p>12.7 <u>LPC conferences</u> Wed 23rd June 2021- online Thurs 16th September 2021- online Wed 10th November 2021 – venue booked (postponed from this year) but we will have to see what is feasible</p>
<p>13</p>	<p>Any other business</p> <p>13.1 Claim compensation for change in prescribing period of treatment. Some pharmacies are being able to claim change in prescribing – need the evidence for it. All details are in the Drug Tariff under temporary safeguarding payment.</p> <p>13.2 Swift queue If receive a cancellation appointment but don’t receive another text with another appointment, then need to contact the booking line. 0115 8834640. Advise staff and patients.</p>

14	Details of future meetings		
	<i>Development Day</i>	9am – 5pm	<i>To be confirmed</i>
	19th May 2021	10am – 5pm	<i>virtual</i>
	21st July 2021	10am – 5pm	
	15th September 2021	10am – 5pm	
17th November 2021	10am – 5pm		

Next meeting is on Wednesday 19th May 2021 @ Zoom meeting

Minutes agreed as true and accurate record of the LPC meeting held on Thursday 18th March 2021.

Signed: original signed by Rob Severn Date 19/05/21
 Rob Severn, Chair, Nottinghamshire LPC