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THE 137th MEETING OF THE COMMITTEE WAS HELD VIA
ZOOM CONFERENCE CALL ON
WEDNESDAY 23RD SEPTEMBER 2020 AT 1PM

Present

In the Chair: Rob Severn (RS)
Chief Officer: Nick Hunter (NH)
Secretary: Alison Ellis (AE)
Treasurer: Gordon Heeley (GH)

Members: Raza Ali (RA), Mandip Bassi (MB), Rebecca Butterworth (RB), Beth Chamberlain (BC), Linda Ferguson (LF), Saikiran Koneru (SK), Vijay Pujara (VP), Dhiren Raval (DR), Jon Such (JonS),

1.1 Attended

- Sam Travis, NHS E & I
- Garry Myers, PSNC

1.2 Apologies

- Randeep Tak
- James Sutcliffe
- Dave Fernley
- Ankish Patel, Senior Clinical Pharmacist, NCGPA

1.3 Acceptance of the minutes from 15th July 2020 - Attachment 1A

Amendment to 1.3.3 – should say not willing to change.

After this amendment the minutes were agreed as a true and accurate record of the meeting held on 15th July 2020.

1.4 Action points from 15th July 2020 not on the agenda

1.4.1 Invoice to Lincolnshire LPC

Lincolnshire LPC are expecting the invoice but this has not been produced yet – GH and RS will go through the time claimed for by RS and DF and then AE to raise invoice

Action: GH/RS to go through time claimed for work for Lincolnshire LPC and then AE send through

1.4.2 PCN WhatsApp groups

AE is still working on the groups and setting them up. Will include a request to send through details in the next newsletter. Girish Lad has set up a WhatsApp group and this is working well.

Action: AE to set up the groups for PCN WhatsApp and then leave to the leads to manage. Include a request for contact details in the next newsletter

1.4.3 LPC collaboration work

Forward action to the next meeting

	<p>Action: NH to join in the call with Liam and Rob Darracott and bring more information back to the LPC on the LPC collaboration work. Asked for a member to attend this call too. JS or LF will join depending on dates.</p> <p>1.4.4 PPE guidance Information on PPE for contractors has been sent via newsletter. All shop and hospitality workers are now having to wear masks.</p> <p>1.4.5 Care Home webinar link BC has sent the link through to AE and this will be added to the next newsletter</p> <p>Action: AE to include the link to the care home webinar to the next newsletter</p> <p>1.4 Declarations of Interest for any item on the agenda <i>If any member has any personal or pecuniary interest whatsoever in any matter, they should declare it or not actively contribute to the discussion unless asked by the rest of the committee to provide factual information to aid their understanding. In either case they should not vote on the item</i></p>
<p>2</p>	<p>Governance Items</p> <p>2.1 <u>Declarations – Attachment 2A</u> ➤ All members to complete for 2020/21 – outstanding from DR and MB Reminded and documents sent to the members during the meeting</p> <p>2.2 <u>Feedback from Governance committee</u> Nothing to feedback – no meeting has taken place.</p> <p>2.3 <u>NHS mail application and data toolkit completion</u> Refused application for NHS mail Will try again when PSNC think it is the right time</p>
<p>3</p>	<p>Independent PSNC/LPC pharmacy review</p> <p>➤ <u>Latest information from the Wright review –</u> Nothing further to report</p> <p>➤ <u>Response to Working Group questions</u> Nottinghamshire LPC – Attachment 3A For information</p> <p>➤ <u>LPC conference on 16.09.20 (BC, RB, DF, RS)</u> Michael Twigg reported back on questions received from LPCs Similar responses</p> <ul style="list-style-type: none"> - One contractor one vote - Contractors at centre of decision making - Implementing working group <p>Not agreed the make-up of the group – contractor based and proportional</p> <ul style="list-style-type: none"> - Governance group to manage the working group - Initial funding will come from PSNC reserves - Would be good to get some timeframes - Independent prescribing being incorporated into the MPharm course - Liked the presentations that showed during the breaks

Links to the presentations shown at the conference to be on the next newsletter – PSNC have links on the website

Action: Links to the conference presentations to be included on the next newsletter

4

NHS Contract Matters

4.1 New contracts-Routine

Nothing received

4.2 New contracts-Excepted

Nothing received

Contract applications received from other areas

4.3 Litigation

Nothing received

4.4 Decisions

nothing received

4.5 Responses received

Nothing received

4.6 Amendments to the list – Attachment 4A

4.6.1 Pharmacy Closure

By: Boots Pharmacy

At: 110-116 Nottingham Road, Eastwood, NG16 3NP

Closing 08.08.20

Pharmacies in Eastwood – Boots (Hilltop), Well and MedOne

Direction of prescription is a problem in the area

Patients are changing because of COVID – they are preferring to have delivered

Need greater understanding from Department of Health and the Government

4.6.2 Pharmacy Closure

By: Riverside Pharmacy

At: Main Street, Bulwell, NG6 8QJ

Closing 31.08.20

Needs to be taken into consideration with the Boots relocation below

4.6.3 Relocation

By: Boots Pharmacy

From: 5 Main Street, Bulwell, Nottingham, NG6 8QH

To: Bulwell Riverside Centre, Main Street, Bulwell, NG6 8QJ

From 01.09.20

Opening hours

Monday to Friday 8.30am – 7.30pm and Saturday 9am – 3pm

5

Finances – GH

5.1 Finances July / August 2020 – Attachment 5A, 5B,
Committee discussed employees 6-month review
Confidential update – notes from GH and RS

July Income

£17,599.96 – levy

July Expenditure

Usual meeting costs for members and employee salaries
Office costs including rent, utilities and Zoom monthly charge
Accountant costs - £300
Total expenditure = £10, 435.39
Balance = £118,165.22

August Income

Nothing – contractor levy was not sent through in August from NHSBSA – this was sent through to LPC account beginning of Sept instead.

August Expenditure

Usual office costs and employee salaries.
Flu meetings attended by JonS
Received a backlog of Well invoices through for BC and RS = £1,175.00
Total expenditure = £8,846.55
Balance = £109,318.67

5.2 Cashflow update – Attachment 5C

Excess above 6 month reserve = £18,000 – may be able to have another levy holiday – review in January 2020
Costs will be saved again for 6 months due to the COVID restrictions

5.3 PSNC levy Sept 2020 – Attachment 5D

Will pay at the start of October 2020 - £32,500

GUESTS

Sam Travis, NHS E & I

Extended MAS ENT service

- Still suspended at the moment

New services starting on 01.10.20

Bacterial conjunctivitis PGD for under 2 years.

- Just chloramphenicol being given on the PGD at the moment
- Receive £15 plus DM&D price for the drug

UTI PGD

- simpler than last time. Treatment as per PGD guidelines
- No follow up required
- Funding is reduced - £15 with supply, £12 rapid referral, £12 for advice with no meds

Looking at adding skin conditions i.e. impetigo

When COVID reduces then will start up ENT service again

Not able to add new pharmacies at the moment – ST will send through list of existing pharmacies

Information will get sent through to the pharmacies directly that are already involved – via PharmOutcomes.

ST will send through the documents for the LPC to include on the website

Hoping to develop Midland wide services and then can increase services available - more difficult to get funding on a regional footprint.

Action: Invite Chris Kerry to meetings for service updates / contractual arrangements.

Controlled drugs

keep reporting incidents. Any issues that come across with private prescriptions (online prescribing) Patients that are already being prescribed on NHS and then getting online prescribing too.

ST will send through a paragraph for the newsletter

New NHSmail addresses (shortened) – not heard anything about this and when they will be changed.

Action: ST will send through a paragraph on controlled drugs reporting specifically private prescriptions to be added to the newsletter.

Garry Myers, PSNC Regional Representative

- Confidential update

Discussed

GP-CPCS

- not all will go live on 01.11.20 – 1st is a soft launch. Funding from transitional pot – argued how this will be distributed
- Fear that GP's will divert patients to pharmacy without referrals or patients will after a while go straight to pharmacy and this means that pharmacy will not be paid for consultations
- They are developing a walk-in part of the service

Wright Review

- Changing PSNC name
- Key issue is funding – initial funding will be from PSNC from savings made by doing virtual meetings
- LPCs will then provide the funding for future work

Flu vaccine

- Members stated that 50p increase is not enough
- GM reported that the 50p increase was from the transitional pot
- Flu vaccine margin settlement – asked if pharmacy could keep some of the margin from this year – will be doing more vaccines so will make more money!

6

Chief Officer / Chair reports –

6.1 Chair update – Attachment 6A

Members noted

6.2 Chief officer update – Attachment 6B

80% of workload is Flu and Covid-19

7

COVID – 19 / Flu

COVID

Any feedback from members – challenges, different working etc

Staffing is a big problem – self isolating.

Had test – negative – but still need time off for family members

One member spent 2 hours getting a test for daughter recently

Staff been off since April – had tests and been negative

Shortness of breath still and still off now.

When 2nd wave comes and already have problems with staff (skeleton) then will have problems with running pharmacies.

Flexible opening changed when new SOP came in - closed door working was taken out

- Emergency closures
- Can apply to reduce opening hours temporarily – not for long periods.
- Cannot close ad hoc

	<p>Details are on the PSNC website</p> <p><u>FLU</u></p> <ul style="list-style-type: none"> - South Nottinghamshire Seasonal Flu Planning Group Meeting 29/7/20 (JonS) and 12.08.20 (AE) and 26.08.20 (RS) and 09.09.20 (RS) – Attachment 7A, 7B and 7C and 7D - ICS Flu Planning Delivery Group 13.08.20 and 10.09.20 – Attachment 7E and 7F - Notts LPC Draft Flu plan – Attachment 7G - SYB ICS flu planning - NHS E & I Derby/Notts flu meeting 26.08.20 – Attachment 7H - Bassetlaw flu meeting – 27.07.20 and 14.09.20 (DF) <p>Meeting reports all for information</p> <p>Some contractors have suspended bookings for flu vaccinations as supplies are running out already. 50-64 year old vaccines will be coming from Government distributed by wholesalers.</p> <p>NH has been working with others on</p> <ul style="list-style-type: none"> - Sent out joint comms re care homes vaccines - Pharmacy staff are not included in the NHS staff allocation and employers need to take on this cost - ICS are wanting all NHS staff to be vaccinated. <p>LPC members felt the funding is not enough to cover the costs – need another member of staff to be in the pharmacy when doing the vaccines.</p> <p>Attending lots of meetings at the moment.</p> <p>Heard very little about negative working practices.</p> <p>Raise the funding level with Garry Myers,</p> <p>PQS Domain 4 – PSNC will be sending out information for PCN leads and contractors – templates, checklists etc – next Tuesday.</p>
8	<p>Integrated Care System / Primary Care Networks / Nottinghamshire CCG</p> <p><i>Members to have read through PSNC briefing LPC News: Helping you to engage with Primary Care Networks</i></p> <p>a) Primary Care Networks (30mins)</p> <ul style="list-style-type: none"> ➤ <u>PCN Development lead – Rachel Rees – 07.09.20 (NH, RS)</u> <p>Next meeting 05.10.20 1pm</p> <p>CD meeting – 15.10.20 – influencing clinical directors and explaining what they should expect from the PCN lead and what do the CD need to do – joint target for flu vaccines.</p> <p>If a PCN performs 70% - 77% vaccinations, then the practice get more IIF funding and pharmacies get more PQS points. PCN lead will need to liaise with the PCN so they are aware of the level they have reached, and which pharmacies need to be targeted.</p> <p>It is in the innovation fund for practices – detail has only just come out.</p> <ul style="list-style-type: none"> ➤ <u>PCN lead training / development with Liam Stapleton</u> <p>Need to do something around a virtual conversation – on what Domain 4 and 5 entails.</p> <p>½ hour and questions – within next few weeks.</p> <p>LPC will work to develop the PCN role, ensuring that the workload asked of PCN leads is reflective to the PQS points and does not become too onerous.</p> <p>Then organise to have a follow up with more detailed workshop to look at skills and knowledge</p> <ul style="list-style-type: none"> ➤ <u>City PCNs</u> <p>Nothing further to report</p> <ul style="list-style-type: none"> ➤ <u>Mid Notts PCNs</u> <p>Nothing to report</p> <ul style="list-style-type: none"> ➤ <u>South Notts PCNs</u> <p>PCN lead vacancy – Nottingham West – Stapleford</p> <p>PCN lead vacancy – Nottingham North East - Synergy</p> <p>Advertising in the newsletter and also sent out email to the pharmacies in the specific areas</p> <ul style="list-style-type: none"> ➤ <u>Bassetlaw PCN</u>

	<p>PCN Lead vacancy - Newgate PCN Advertising in the newsletter and also sent out email to the pharmacies in the specific areas</p> <p>b) ICS update – Nottinghamshire - Clinical strategy update</p> <p>c) ICS update - SYB ➤ Primary Care – draft strategic plan – Attachment 8A</p> <p>For information</p> <p>➤ Nottinghamshire CCG</p> <ul style="list-style-type: none"> ▪ NHS Greater Nottingham: Prescribing Hints & Tips Newsletter <p>Nothing received</p> <ul style="list-style-type: none"> • Area Prescribing Committee <p>Nothing received</p>		
9	<p>MEMBER UPDATES</p> <p>9.1 Care Home Taskforce (BC) Most is on GP level Webinars to be passed onto the contractors – include in the newsletters – starting to go out more frequently again Discussed TCAM – this will help with communication re discharges and medication Get data from PharmOutcomes and then do a targeted session with Liam No intervention means no income SK reported issues with TCAMs coming through to pharmacy, they prepared the medication but then the patient was transferred to residential / nursing care. They use a certain pharmacy rather than a patients pharmacy resulting in a risk to the flow of information and thus patient care. LPC will flag this in to the system, however there is no easy fix.</p> <p>BC to report back to the care home workstream NH will report through to CCG</p> <table border="1" data-bbox="289 1255 1523 1402"> <tr> <td>Action: BC to report back to the care home taskforce the point raised by SK about pharmacies receiving requests for medication for patients being discharged but then patient being transferred to residential / nursing care.</td> </tr> <tr> <td>Action: NH to raise the same point above with CCG</td> </tr> </table>	Action: BC to report back to the care home taskforce the point raised by SK about pharmacies receiving requests for medication for patients being discharged but then patient being transferred to residential / nursing care.	Action: NH to raise the same point above with CCG
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10	<p>10.1 PSNC Events Nothing further to report</p>		
11a	<p>LOCAL AUTHORITY REPORTS</p> <ul style="list-style-type: none"> ▪ PUBLIC HEALTH COUNTY <u>Stop Smoking Service (ABL Health) – Attachment 11a, 11b, 11C, 11D</u> - Started 17.08.20 <li style="margin-left: 40px;"><u>Change Grow Live 'Help Your Mate' Campaign - Young People and Substance Misuse – Attachment 11E</u> For information ▪ PUBLIC HEALTH CITY Nothing to report 		

<p>11b</p>	<p>NHS England Area Teams</p> <ul style="list-style-type: none"> - North Midlands <ul style="list-style-type: none"> ➤ Video Consultation Pilot <p>Nottinghamshire have 13 pharmacies part of the pilot</p> <ul style="list-style-type: none"> ➤ Home Delivery Service Letter - Attachment 11F ➤ National Hepatitis C service – Attachment 11G ➤ TCAM - Discharge Medicines Reconciliation Service supposedly starting on 1st Jan.2021. <p>For information</p> <ul style="list-style-type: none"> - SYB <ul style="list-style-type: none"> ➤ SYB LPCS and NHSE & I 19.08.20 – Attachment 11H <p>Next meeting – October 2020</p>
<p>12</p>	<p>Information received from various sources</p> <p>If members wish to discuss any of the items below at the LPC meeting then please let the chair know before lunchtime and this will be discussed under AOB.</p> <p><i>Members are advised that many PSNC communications are now communicated electronically and repeated on the PSNC website. It is recommended that members regularly visit the PSNC website ‘LPC members’ area to access the latest information available on www.psn.org.uk</i></p> <p>12.1 PSNC briefings / newsletters</p> <p>12.1.1 <u>List of PSNC newsletters received since the last LPC meeting</u> - there have been daily briefings sent through – Attachment 12A</p> <p>Link to the PSNC webpage - https://psnc.org.uk/ - briefings found on each drop down section of the website</p> <p>Suggested that move to less now – 2 or 3 times a week rather than daily but will be at a set time and day so contractors are aware when they should receive.</p> <p>12.2 <u>Regional PSNC / LPC meeting 21.08.20 – Attachment 12B</u></p> <p>For information</p> <p>12.2 <u>PSNC Pricing audit reports</u></p> <p>Prescription bundle check from December 2019 – over payment of £1.40</p> <p>12.3 Health education England</p> <p>Nothing to report</p>
<p>13</p>	<p>Any other business</p> <p>RS informed members that Alison Crawford, Rowlands Pharmacist in Mansfield had passed away last week. RS will be attending funeral.</p>
<p>14</p>	<p>Details of future meetings</p> <ul style="list-style-type: none"> ➤ Discuss the format of the next meeting in November 2020 <p>Virtual meeting again</p> <ul style="list-style-type: none"> ➤ Development Day - Liam postponed ➤ Do members wish to carry on with the conference calls in between meetings on a Monday evening? What frequency? <p><i>Ad hoc when needed – exec to organise if necessary.</i></p> <p>18th November 2020 9.30am – 5pm <i>Office at Cotgrave, Candleby Lane, NG12 3JQ</i></p>

Next meeting is on Wednesday 18th November 2020 @ Zoom meeting

Minutes agreed as true and accurate record of the LPC meeting held on Wednesday 23rd September 2020.

Signed: _____ original signed by Rob Severn Date 18/11/2020

Rob Severn, Chair, Nottinghamshire LPC