

Secretary:
Alison Ellis
Suite E Cotgrave Business Hub
Candleby Lane, Cotgrave, NG12 3US

Tel: 07882289083
Fax: 01509 734322

Email: secretary@nottinghamshirelpc.co.uk
<http://psnc.org.uk/nottinghamshire-lpc/>).



THE 133rd MEETING OF THE COMMITTEE WAS HELD AT
LPC OFFICE, COTGRAVE BUSINESS HUB, CANDLEBY LANE, COTGRAVE
THURSDAY 23RD JANUARY 2020 AT 10AM

Present

In the Chair: Rob Severn (RS)
Chief Officer: Nick Hunter (NH)
Secretary: Alison Ellis (AE)

Members: Raza Ali (RA), Mandip Bassi (MB), Bethan Chamberlain (BC), Linda Ferguson (LF),
Vijay Pujara (VP), Jon Such (JonS), James Sutcliffe (JS)

Attending

- Garry Myers, PSNC Regional Representative
- Sam Travis, NHS England

Apologies

- Randeep Tak, LPC member
- Dhiren Raval, LPC member
- Sai Koneru, LPC member
- Mike Jones, LPC member
- Dave Fernley, LPC member
- Hester Kapur, Healthwatch Nottingham and Nottinghamshire
- Ankish Patel, Clinical Pharmacist,

1

CLOSED MEETING

1.1 Apologies for absence

- Randeep Tak
- Dhiren Raval
- Sai Koneru
- Mike Jones
- Dave Fernley

Reminder to members that apologies need to be given in a timely manner

1.2 Acceptance of the minutes from 20th November 2019 - Attachment 1A

Minutes were agreed as a true and accurate record of the meeting held on 20th November 2019 after the following amendment was made

Page 3 – it is PharmAlarm not Pharm Alert

Some LPCs are funding Pharm Alarm for contractors for a year – members discussed and decided Notts LPC wouldn't because not all contractors can use and some already have so better to consider other options. Discuss further under finance.

With amendment all agreed the minutes – proposed by VP and seconded by RS.

1.3 Action points from 20th November 2019 – Attachment 1B

1.3.1 – Governance calendar

Been concentrating on PCNs – forward to March 2020

Action: AE to liaise with Jon to set up a governance calendar

	<p>1.3.2 Strategy AE has been looking at some other digital systems that the LPC can use including Zoom that we have been using for exec conference calls.</p> <p>1.3.3 CPCS NH has meeting coming up with NHS111 for CPCS review</p> <p>1.3.4 <u>Visit by RPS</u> Action: RS will contact RPS for more information and dates</p> <p>This is not been a priority at the moment – MP pharmacy visits and PCNs have taken priority.</p> <p>1.3.5 <u>Solutions4Health outstanding payments</u> DR has been in direct contact with Solutions4 Health but not heard anything regarding what repayments have now been made.</p> <p>1.3.6 <u>APC attendance</u> AE to include an article in the newsletter asking contractors if they wish to attend to represent the LPC. Newsletter due to go out soon.</p> <p>Action: Newsletter article asking if any contractor would like to attend APC meetings representing LPC</p> <p>1.4 Declarations of Interest for any item on the agenda <i>If any member has any personal or pecuniary interest whatsoever in any matter, they should declare it or not actively contribute to the discussion unless asked by the rest of the committee to provide factual information to aid their understanding. In either case they should not vote on the item</i></p>
2	<p>Governance Items</p> <p>2.1 Declarations – all members to complete for 2019/20 – Attachment 2A ➤ Outstanding from DR DR was not present at the meeting so still outstanding.</p>
3	<p>NHS Contract Matters</p> <p><u>3.1 New contracts-Routine</u> Nothing received</p> <p><u>3.2 New contracts-Excepted</u></p> <p>3.2.1 No significant change relocation By: Boots Pharmacy From: 5 main Street, Bulwell, 8QH To: Bulwell Riverside Centre, Main Street, Bulwell, Nottingham, NG6 8QJ Closing date: 30th January 2020 Declarations: JS (Boots) and RA (Firstcare)</p> <p>Main points noted about the relocation</p> <ul style="list-style-type: none"> - Across the road – there is a crossing - Moving from the high street into the health centre - Serving the same people, no detriment to proper planning <p>LPC Response - meets the regulations and no reason not to be approved</p> <p><u>Contract applications received from other areas</u></p> <p><u>3.3 Litigation</u> Nothing received</p> <p><u>3.4 Decisions</u> nothing received</p> <p><u>3.5 Responses received</u></p> <p>3.5.1 No significant change relocation By: PCT healthcare Limited From : 1a Forester Street, Netherfield, NG4 2LJ To: New Netherfield Medical Centre, site of Carlton and Netherfield infant and Nursery School, Ashwell Street, Netherfield, Ng42FQ</p>

	<p>For information</p> <p>3.6 <u>Amendments to the list</u></p> <p>3.6.1 List of amendments received – Attachment 3B</p>			
<p>4</p>	<p>New CPCF</p> <ul style="list-style-type: none"> ➤ Updated Pharmacy Quality Scheme ➤ <u>Training event 14.01.20 update</u> <p>Covered risk assessment and actions needed for PQS declarations – those attendees went away with most of the work completed and an action plan for the next day to complete the criteria. HLP “assessment” will likely go to CPAF self-declaration for contract from April 2020. LPC ran a session for champions – only 10 booked – need to ensure contractors are aware that from April moves to core contract rather than PQS. Dementia checklist – do you need to make the changes in pharmacies re carpets etc or is it highlighting where changes can be made? It is highlighting and then the pharmacy need to action when these will be done e.g. when the pharmacy is next refurbished unless a serious defect – key is to do the assessment and make sure staff understand the outcomes – say for instance a “confusing” pattern on a carpet, staff would need to be aware of implication and provide addition support if necessary to someone with dementia.</p> <table border="1" style="width: 100%;"> <tr> <td>Action: Newsletter articles – HLP warning that from April will go to core contract</td> </tr> <tr> <td>Action: Newsletter articles – Dementia checklist needs to be completed</td> </tr> </table> <ul style="list-style-type: none"> ➤ <u>CPCS – registration information for Nottinghamshire – live update at meeting</u> <p>Need to get contractors to complete or close referrals as still many open on PharmOutcomes for longer than 48 hours, so looks like interventions are not being made. Also provide feedback where necessary about referral via text box on the PharmOutcomes report although these are not currently being monitored a process is being designed by NHSE Central and will be collated. Therefore, any urgent issues with referral will need dealing with at the time according to need by bespoke report to NHSE such as via NRLS if very serious – the LPC can support contractors with this. NH emails those contractors with referrals that are 48 hours over and then following week check and re-email or telephone / escalate accordingly.</p>	Action: Newsletter articles – HLP warning that from April will go to core contract	Action: Newsletter articles – Dementia checklist needs to be completed	
Action: Newsletter articles – HLP warning that from April will go to core contract				
Action: Newsletter articles – Dementia checklist needs to be completed				
<p>5</p>	<p><u>Sub groups</u></p> <p><i>Need to provide written reports to ensure that the whole committee is informed</i></p> <ol style="list-style-type: none"> a) <u>Service Development</u> <ul style="list-style-type: none"> ➤ <u>Pharmacy training meeting ref Antimicrobial Stewardship 27.11.19 – Attachment 5A (Voluntary pilot on antibiotic checklist)</u> <p>Raised timing – national priority and recognise importance + Sam Travis is keen to do something locally even though may only be small numbers, especially as links in the ENT PGDs. LPC agree to support workshop proposal - CPPE have been commissioned to run on 24th March 2020 – ask Emma Anderson for further details to send to contractors.</p> <table border="1" style="width: 100%;"> <tr> <td>Action: AE to ask Emma Anderson, CPPE, for details and then send through to contractors</td> </tr> </table> b) <u>Finance</u> <p>Update under finance section of the agenda</p> c) <u>Media / Communication</u> <p>Review how best to get information to contractors – conference calling, webinars, monthly open meetings with exec</p> <ul style="list-style-type: none"> - MP letters – RS has written to existing and new MPs introducing the LPC - Raza – emails regarding comms – need to meet up. <table border="1" style="width: 100%;"> <tr> <td>Action: RS to contact RA and organise a day to go through LPC comms - ?? on a Thursday at the office</td> </tr> </table> d) <u>Governance update</u> <p>Went through governance checklist – need to remind members to go through the constitution occasionally. Governance is all up to date.</p> <table border="1" style="width: 100%;"> <tr> <td>Action: Members to read through the constitution before the next LPC meeting – March 2020</td> </tr> </table> 	Action: AE to ask Emma Anderson, CPPE, for details and then send through to contractors	Action: RS to contact RA and organise a day to go through LPC comms - ?? on a Thursday at the office	Action: Members to read through the constitution before the next LPC meeting – March 2020
Action: AE to ask Emma Anderson, CPPE, for details and then send through to contractors				
Action: RS to contact RA and organise a day to go through LPC comms - ?? on a Thursday at the office				
Action: Members to read through the constitution before the next LPC meeting – March 2020				

Fake emails

Need to be aware of emails asking for change of bank details and also been some emails going to all members asking to buy things and then claim the money back. Need to include some info on this in the first email sent to new members.

Action: AE / NH to include information on welcome email to new members warning of emails asking for money or to buy things for LPC. Always check who the emails are really from and check with the exec team

6

Integrated Care System / Primary Care Networks / Nottinghamshire CCG

Members to have read through PSNC briefing LPC News: Helping you to engage with Primary Care Networks

a) Primary Care Networks (30mins)

i. Locality events to support contractor engagement -

Engagement levels have been varied

➤ City PCNs

- Delivery plan – Attachment 6A

PCN Leads identified

BACHS	Nishant Patel (Vantage)
Bulwell & Top Valley	Raza Ali (Riverside)
Clifton & Meadows	Beth Walton (Well)
Radford & MP	Randeep Tak (Applegate)
Bestwood & Sherwood	Deepak Bilakhia (Carrington) -
Nottingham City East - St Anns, Sneinton, etc	Angella Chrystal Kahendeke (Lloyds Sneinton)

Do we need an update for contractors as the meeting was November 2019? – yes but need more information around 2020-21 PQS and what the expectation is.

➤ Mid Notts PCNs

- Delivery plan – Attachment 6B
- Mansfield & Ashfield event 04.12.19
- North & East PCN event 11.12.19
- Sherwood PCN event 15.01.20
- Newark PCN event 29.01.20

PCN Leads identified

Mansfield North	Imran Mohammed (Orchard)
Mansfield South - Rosewood	Ann Fawcett (Mansfield Delivery)
Ashfield North	Justin Gilbody (Gilbody)
Ashfield South	Karl Brisco (Brisco) or Arshi Hussain (Well Kirkby)
Newark	John Reynolds (Whistlers)
Sherwood	Louise Keating (Blidworth)

➤ South Notts PCNs

- Delivery Plan – Attachment 6C
- Nottingham West PCN event – 03.12.19
- Rushcliffe PCN event 12.12.19

PCN Leads identified

Rushcliffe - Central	Andrew Murphy (MyLocalChemist)
Rushcliffe - North	Dhiren Ravel (Bingham)
Rushcliffe - South	Emma Anderson (Evans)
Nottingham North East - Byron	Jackie Hart (Harts Chemist)
Nottingham North East - Arrow Health	Girish Lad (Lowdham)
Nottingham North East - Arnold & Calverton	?? NO VOLUNTEER

Nottingham North East - PCN4 (Synergy)	Harvinder Sandhu (Boots Carlton)
Nottingham West - Beeston	Makinder Suri (Grewal)
Nottingham West - Stapleford	Iram Ahmad (Jhoots)
Nottingham West - Eastwood & Kimberley	Tavinder Dhesei (Boots) or Thamid Khan (Brinsley)

- **SYB ICP**
 - Delivery plan – Attachment 6D
 - Bassetlaw PCN event 09.01.20

PCN Leads identified

Retford and Villages	Tim Bak (Peter James)
Newgate	Sally Barnes (Lloyds Newgate) or Vaz (Worksop Pharmacy)
Larwood and bawtry	Mustafa Bhaji (Manton)

ii. PCN pharmacy lead development training - Need to get info from leads at the network event
 Hold a network event in March 2020 for PCN Leads to have a catch up with the LPC. ?? Day of week – Sunday?, evening?

Agreed that should hold an event for all the PCN leads to network and update on what has been happening in all the PCNs. Send through a Doodle Poll with dates / times and see which is the most popular date and then organise

Action: AE to send through a variety of dates to PCN leads and see which is the most popular date and then organise with Liam the PCN lead network event.

iii. **PCN prescribing data** - <https://openprescribing.net/pcn/>

For information – useful resource for PCN pharmacy leads

b) ICS update – Nottinghamshire

- i. ICS Board summary briefing January 2020 – Attachment 6L
- ii. ICS Partnership Forum draft minutes 28.11.19 – Attachment 6E, 6F and 6G
- iii. ICS Pharmacy Workforce Workshop, 10.01.20

For information

c) ICS update - SYB

- i. SY ICS Urgent and Emergency Care ?? – Attachment 6H
- ii. SYB ICS Primary Care board – pharmacy integration paper – Attachment 6I
- iii. SYB ICS Primary Care event – 15.01.20 – Attachment 6K

For information

➤ **Nottinghamshire CCG**

- NHS Greater Nottingham: Prescribing Hints & Tips Newsletter December 2019 – Attachment 6J
- **PPG forum Rushcliffe (Joy Wingfield)** - NH met with Joy – asking to do presentation in May – need to have deputy to do this – nominate GH to take on this.

Action: NH to speak to GH and see if he is able to deputise at the PPG meeting in May 2020.

- **Medicines Optimisation Committee – 28.11.19**
Next meeting 30.01.20 (JonS)
- **Area Prescribing Committee** – no one attended due to other priorities

7

STRATEGY, DEVELOPMENT AND WORKPLAN

Strategy plan review – Attachment 7A

Need to do a full refresh with members

CPCS, PQS, PCNS and review been the main items for workload over last few months

There is a lot of items that have been parked that do need to be looked at – assign people and money to complete this at future LPC meetings.

8	<p>Tenders and bids / Consultations / Service Opportunities</p> <p>9.1 Provider company information – process and costs</p> <p>Defer until outcome of PSNC / LPC review known</p>
9	<p>9.1 PSNC Events</p> <p>9.1.1 PCNC LPC review</p> <p><u>Representation Review Meeting 04.12.2019 – Attachment 9A and 9B</u></p> <ul style="list-style-type: none"> - Focus groups - RS and NH being interviewed / been interviewed <p>Asked various open questions.</p> <p>Feel that there will be recommendations for changes to numbers of members on an LPC and mergers – unless national change to constitution then can't significantly change how LPCs work.</p> <p>Feel that it is needed – think that the review team needed to be briefed more on community pharmacy</p> <p>£74,000 cost of review ~ £1000 per LPC</p> <ul style="list-style-type: none"> - <u>Survey - 13.02.19 7pm food for 7.30pm start - extra meeting to complete survey</u> <p>Reminder to members – VP apologies</p> <p>9.1.2 <u>National Meeting of LPCs – 05.05.20 – London</u></p> <p>2 representatives per LPC – there will be no additional spaces</p> <p>JS, NH and RS wishing to go – Discuss at March 2020 LPC meeting</p> <div style="border: 1px solid black; padding: 5px;"> <p>Action: National Meeting of LPCs 05.05.20 attendance to be added to the LPC meeting agenda in March 2020.</p> </div> <p>9.1.3 <u>LPC conference 2020 – 16.09.20 - London</u></p> <p>Moved the LPC meeting to 23.09.20 instead so that members can attend the conference.</p>
10	<p>Chief Officer / Chair reports –</p> <p>10.1 Chair report – Attachment 10A</p> <p>ICS – been Invited to be involved in review of Urgent Care</p> <p>PCNs</p> <ul style="list-style-type: none"> - mapping and liaising with CCA - Meeting Sam about using PharmOutcomes for reporting mechanism – using template from West Yorkshire - Worked on MOU <p>Is there a need for the LPC to purchase a licence for PharmOutcomes? – not at this stage, because can't justify the cost.</p> <p>Went to regional LPN meeting in Birmingham – will stay in local footprint – LPN seems quite buoyant at the moment although risk of no funding and support so very much down to local enthusiasm.</p> <p>10.2 <u>Chief officer report –</u></p> <p>ICS clinical workstreams that need to be involved in</p> <ul style="list-style-type: none"> - Diabetes - Eye health - Urgent care - Dermatology <p>Population health management is embedded in the long-term plan</p> <p>Pharmacy workforce meetings – PCNs are asset stripping pharmacy workforce. Advert just gone out</p> <p>PCNs are able to appoint up to 5 pharmacists. Recruitment band is 7/8 – so impact could be over 100 pharmacists ... which have got to come from somewhere.</p> <p>Hospital are backfilling with techs at band 5/6 which is higher than community pharmacy are paying so losing techs to hospital as well. Meetings involve LPC, NHSE, CCG, secondary care.</p> <p>NHS mail – pilot for LPC NHS mail shared box. Notts been put forward. Background is PHE have questioned whether they can continue to send the flu report because not got NHS mail so having NHS mail shared box will help with some of these problems. But will now have to complete the governance toolkit – however being an early adopter means we will get more support from PSNC.</p> <p>TCAMs – issues with pharmacies not completing on PharmOutcomes</p>

	<p>NHSE commissioned services at risk of being decommissioned – so MAS could be stopping and also AF/BP, ENT and UTI. As a result of NHS&I restructuring and nationally NHS England have been told they will be unable to commission local services in future. Need to keep a close eye on progression – and engage the ICS accordingly as will have massive impact on GP surgeries and A&E locally – current something of the order of 2000 interventions a month, about half in the city and those patients will have to “go somewhere”. CCG may be asked to take on commissioning, but to be fair it’s a significant financial undertaking at a time when there is no money in the system.</p> <div style="border: 1px solid black; padding: 5px;"> <p>NH/RS to contact Alex Ball / ICS – speak to them about the risk of the possible decommissioning of the MAS and other services.</p> </div> <p>10.3 <u>Bassetlaw – where do they wish to be represented?</u> Spoke to contractors about the scenario as part of the PCN workshop – not asked them to decide yet as more pertinent once we know the outcome of the PSNC / LPC review</p>
<p>11</p>	<p>MEMBER UPDATES</p> <p>11.1 <u>Meetings attended</u></p> <ul style="list-style-type: none"> ➤ SK attended New Members day – not present at the meeting to update
	<p><u>Open meeting 2pm – 3pm</u> Sam Travis, Clinical Leadership Advisor, NHS E & I</p> <ul style="list-style-type: none"> ➤ <u>LPN update</u> <p>Blood pressure service– commissioned until March 2020 UTI – evaluating – survey has been sent out to pharmacies who have been involved – reminded members to let their pharmacies know. UTI Dip test – need to discard any outstanding kits. 1047 patients accessed the service. Professor Phil Howard – Antimicrobial academic pharmacist – leading on the evaluation using the patient satisfaction survey and GP focus groups. Emergency Supply – commissioned until March 2020 Risk to services discussed earlier – NH to discuss with Joe Lunn and Liz Gundel when he meets them. SLA says 3 months’ notice needs to be given and also could argue for such an embedded service there should be a public consultation. PHE – trial patient questionnaires for antibiotics – sent to pharmacies – dispenser to hand out Need 150 pharmacies across Midlands and East Humber. NHSE - moving to model supporting 5 counties now rather than 2, so asked for consideration as contracts team now looking after Leics, Lincs, Derbys and Northants as well as Notts. Margaret Farrow-Johnson retiring and her CDAO support roll will not be replaced. To request destruction of obsolete and out of date CDs follow the usual process as detailed on the LPC website – the police are helping with witnessing. And keep reporting CD incidents in the same way. Ask Chris and Liz if they wished to add anything to the LPC newsletter re staffing and current issues. Sam is working with Ankish for clinical pharmacist network meeting next week – NH also attending. CPPE event on antimicrobial stewardship on March 24th – Vivian Western. Venue - School of Pharmacy, Nottingham University Virtual Outcomes - Renewed for another year – advertise on newsletter and HLP website page and Facebook when get this updated.</p> <div style="border: 1px solid black; padding: 5px;"> <p>Action: RS/AE to contact Chris Kerry @ NHSE re contract team changes and if wish to have anything added to the LPC newsletter.</p> </div> <div style="border: 1px solid black; padding: 5px;"> <p>Action: Newsletter / website – advertise that Virtual Outcomes has been renewed for another 12 months.</p> </div> <div style="border: 1px solid black; padding: 5px;"> <p>Action: NHS England commissioned services – LPC to discuss with Joe Lunn and Liz Gundel + raise with ICS</p> </div> <p><u>Ankish Patel, Senior Clinical Pharmacist, NCGPA</u></p> <ul style="list-style-type: none"> ➤ Apologies were received

	<p>Garry Myers, PSNC Regional Representative</p> <p>Gave a confidential member update which included:</p> <ul style="list-style-type: none"> ➤ PQS to move toward item weighted so pharmacy reimbursement will vary according to script volume, because very low item pharmacies getting full PQS which is not deemed fair distribution of funding ➤ Inhaler technique check may come into PQS ➤ Legislation for Hub & Spoke at least 18 months away ➤ Dispensing fees will not increase – Government does not value the process of dispensing – wants pharmacists to be using their clinical skills more with patient facing interventions.
<p>12</p>	<p>Finances – GH</p> <p><u>12.1 Finances November / December 2019 – Attachment 12A, 12B and 12C</u></p> <p><u>November 2019</u></p> <p>Income - £17,600.09 Levy</p> <p>Expenditure - £14,735.73</p> <p>Usual meeting costs, Corporation tax, PCN workshops and staff costs</p> <p><u>December 2019</u></p> <p>Income - £17,599.95</p> <p>Expenditure - £13,937.67</p> <p>Further PNC events, Well invoices received through and also Metaphor invoices of £1620.00</p> <p>Balance - £130,549.94</p> <p><u>Cash flow</u></p> <p>Estimated expenditure for January is £14, 500</p> <p>Year to date £187,000 spent</p> <p>Should have been £173,702.00</p> <p>Need to spend £55,00 over next 2 months to meet 50% reserves. Clearly not going to happen so ask members to approve a payment holiday for Feb and March which equals £34,000 to bring back into line with allowance for any unexpected items before year end.</p> <p>Members discussed whether the LPC should use some of the LPC funds to purchase PharmAlarms as some other LPCs reported have done for all contractors to use for alerting them to referrals being received via PharmOutcomes to help actions referrals more promptly to improve the service statistics. This has been done in other areas. Some of the multiples are not able to use and some already have so then not all contractors will benefit from. Therefore agreed to give a levy payment holiday and highlight that this could be used to purchase PharmAlarm for the year or used for something else.</p> <div style="border: 1px solid black; padding: 5px;"> <p>Action: Newsletter - LPC giving levy holiday so could use this money for subscription to Pharm Alarm or otherwise.</p> </div> <p><u>12.2 Levy payment holiday review</u></p> <p>It was proposed that the LPC will give contractors a 2-month levy holiday – proposed by VP and seconded by JS – all members voted in favour.</p> <p>Office equipment was also discussed – computer equipment including a large monitor to aid spreadsheet use. This was agreed by all members – expenditure agreed £1000 limit.</p> <p>Current workload is not matched with workforce capacity and will need significant consideration for 2020-21 – the PSNC / LPC review will help inform the discussion – consider at May meeting and include in LPC strategy review when further details of 2020-21 CCPF details are available</p> <p>PSNC levy – not received any indication of 2020-21 levy yet.</p> <p>SYB LPC training budget for 2020/21 - Total amount to be requested is £5000 in April and £5000 in October – split over 5 LPCs re contractor numbers – final figures will be sent through by AE and GC, but works out around £700 - £800 for next year’s contribution for Bassetlaw contractors attending SYB workshops.</p> <p>Proposed by RS and seconded by JonS – all members agreed.</p>

<p>13a</p>	<p>LOCAL AUTHORITY REPORTS</p> <ul style="list-style-type: none"> ▪ PUBLIC HEALTH COUNTY <ul style="list-style-type: none"> - Solutions4Health outstanding payments update - Follow up on CGL Launch of the All Age Substance Misuse Treatment and Recovery Service – Attachment 13A <p>For information</p> <ul style="list-style-type: none"> ▪ HWB COUNTY http://www.nottinghamshire.gov.uk/dms/Meetings.aspx <ul style="list-style-type: none"> ➢ Summary 04.11.19 – Attachment 13B <ul style="list-style-type: none"> ▪ Next meeting date Wed 5th February 2020 2pm @ County Hall ▪ Next meeting date Wed 4th March 2020 2pm @ County Hall <p>For information</p> <ul style="list-style-type: none"> ▪ PUBLIC HEALTH CITY ▪ HWB CITY http://committee.nottinghamcity.gov.uk/ieListMeetings.aspx?Committeed=185 <ul style="list-style-type: none"> ▪ Next meeting date: 29th January 2020 1.30pm @ Loxley House ▪ Next meeting date: 25th March 2020 1.30pm @ Loxley House
<p>13b</p>	<p>NHS England Area Teams</p> <ul style="list-style-type: none"> ➢ CPAF questionnaires – 3 not completed ➢ IG Bulletin Issue 23 – Attachment 13C ➢ SYB Seasonal Flu meeting 16.01.20 – Attachment 13D <p>For information</p> <p>LPN meeting</p> <ul style="list-style-type: none"> ➢ LPN task and finish group meeting 06.12.19 <p>SYB</p> <ul style="list-style-type: none"> ➢ SY LPCs training/workforce sub-group 03.12.19 – Attachment 13E Next meeting is 04.02.20 ➢ SY LPCs meeting – next meeting 22.01.20 - 9.30am @ Oakhouse, Rotherham ➢ Reducing Problematic Polypharmacy Event - 20/11/2019 YHAHSN and SYB ICS project that is looking to recruit at the start of February – Attachment 13F and 13G <p>For information</p>
<p>14</p>	<p>Information received from various sources</p> <p>If members wish to discuss any of the items below at the LPC meeting then please let the chair know before lunchtime and this will be discussed under AOB.</p> <p><i>Members are advised that many PSNC communications are now communicated electronically and repeated on the PSNC website. It is recommended that members regularly visit the PSNC website 'LPC members' area to access the latest information available on www.psn.org.uk</i></p> <p>14.1 PSNC briefings / newsletters</p> <p>14.1.1 List of PSNC newsletters received since the last LPC meeting – Attachment 14A Link to the PSNC webpage - https://psnc.org.uk/ - briefings found on each drop-down section of the website</p> <p>14.2 PSNC Pricing audit reports Nothing received through</p> <p>14.3 PSNC Regional Meeting – No details of any proposed regional meetings.</p>
<p>15</p>	<p>Any other business (raised by lunchtime)</p> <p>15.1 Out of stocks</p> <p>MB has created a template for communication between pharmacies and surgeries - LPC agree this is a good document and support – suggest sent to pharmacy PCN leads in Nottingham City to start and then extend to rest of county if works well. Send through to PCN leads and suggest they use as an example of best practice.</p> <p>eRD - Ankish, Mandip and Gordon working on list of patients who can be changed to electronic repeat dispensing – sending through letters asking for consent from patients What can LPC do re eRD? - MB will work with GH on this as did a lot of work for Mid-Notts last year</p>

Details of future meetings		
Bi-monthly		
18th March 2020	9.30am – 5pm	<i>Office at Cotgrave, Candleby Lane, NG12 3JQ</i>
20th May 2020	9.30am – 5pm	<i>Office at Cotgrave, Candleby Lane, NG12 3JQ</i>
15th July 2020	9.30am – 5pm	<i>Office at Cotgrave, Candleby Lane, NG12 3JQ</i>
23rd September 2020	9.30am – 5pm	<i>Office at Cotgrave, Candleby Lane, NG12 3JQ</i>
18th November 2020	9.30am – 5pm	<i>Office at Cotgrave, Candleby Lane, NG12 3JQ</i>

Next meeting is on Wednesday 18th March 2020 @ LPC office, Candleby Lane, Cotgrave
 Minutes agreed as true and accurate record of the LPC meeting held on Thursday 23rd January 2020.

Signed: _____ *original signed by Rob Severn* *Date 20/05/2020*
 Rob Severn, Chair, Nottinghamshire LPC